



DIRECTOR CORPORATE SERVICES REPORT

10th May 2005

DCS6 QUESTIONS WITHOUT NOTICE
FILE: * GBS

SUMMARY:

Reporting on the questions without notice from Council's Extra-Ordinary meeting of 4th April 2005 for the Director Corporate Services.



Extra-Ordinary Meeting 4th April 2005

Councillor J C Gribbin

File: 117

(Folio No: 294894)

2. Could I have a copy of the December 2005 Financial Warrant?

Director Corporate Services Reply:

Copy provided.

Councillor J C Gribbin

File: 117

(Folio No: 294895)

3. Why is Council still using rental cars and who were they for;

January 2005 – Rental Cars \$5,040

December 2004 – Rental Cars \$4,837

Director Corporate Services Reply:

The following vehicles are covered by the above payments:

Utility with tray (4/9/04 to 11/1/05)
Parks & Gardens \$6,270

Hiace Van (22/9/04 to 26/10/04)
Macleay Water \$1,938

*Utility
Macleay Water*

*(14/9/04 to 6/10/04)
\$1,690*

The vehicles were hired to cover a shortfall in vehicles following a restructure of the teams within the Parks and Gardens and Macleay Water sections. The Parks and Gardens vehicle was also used for special projects additional to Council's works program. Vehicles have subsequently been acquired by Council to satisfy operational requirements.

Councillor J C Gribbin

File:117

(Folio No. 294896)

4. Why has Council spent \$2,598 with a Port Macquarie based business for mailing service and why hasn't a Kempsey based company been sourced for this service?

Director Corporate Services Reply:

The Port Macquarie based business was paid \$2,559 for the printing including barcoding of Aussie Post and BPAY details, folding and enveloping of 11,249 rate instalment notices together with folding and insertion of 9,175 brochures. Council supplies the forms and envelopes.

As part of the printing process the ratepayers address is also barcoded resulting in a saving in postage costs of \$548. The company sorts all mail so that Council can achieve the maximum discount offered by Australia Post, the mail is delivered back to the West Kempsey Post Office for processing.

The service is not available locally and is more cost effective than in-house production of the instalment notices.

REPORT IMPLICATIONS:

- *Environmental*

Nil.

- *Social*

Nil.

- *Economic (Financial)*

Nil.

- *Policy or Statutory*

Nil.

- *Director's Review*

As per report.

RECOMMENDATION:

That the information be noted.

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G B Snape
DIRECTOR CORPORATE SERVICES