



DIRECTOR SHIRE SERVICES REPORT

10th May 2005

DSS7	AFFIXING COUNCIL SEAL TO DOCUMENTS
FILE: 389	ELJ

SUMMARY:

Reporting the need for Council to authorise the affixing of the Council Seal on Document.



The Local Government (Meetings) Regulation requires Council to authorise the affixing of the Council seal to any document.

The following matter requires Council's authorisation to affix Council seal.

NSW Department of Community Services

The NSW Department of Community Services has requested that the Community Services Grants Program 2005/2006 Service Specifications for the Aboriginal Liaison Officer be signed and for Council's seal to be affixed.

REPORT IMPLICATIONS:

- ***Environmental***

Nil

- ***Social***

This document is the service specification for 2005/06, which provides a work plan for the Aboriginal Liaison Officer to meet the requirements of community building under this funding program.

- ***Economic (Financial)***

This document has to be completed in order for Council to obtain the funding of \$41 310.00 for the Aboriginal Liaison Position.

- ***Policy or Statutory***

Nil

- *Director's Review*

This report is standard procedure and Council is asked to support the recommendation.

RECOMMENDATION:

That Council's seal be affixed to the NSW Department of Community Services document titled "Community Services Grants Program – Service specification" in regard to the Aboriginal Community Liaison Officer's position.

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K J Finnie
DIRECTOR SHIRE SERVICES