



GENERAL MANAGER'S REPORT

14 June 2005

GM3 ANNUAL PERFORMANCE REVIEW OF GENERAL MANAGER FILE: S10-13 AVB

SUMMARY:

To determine a date for the Annual Performance Review of the General Manager.



The Annual Performance Review of the General Manager is generally held in July. As part of the review process Council finalises the General Manager's Outcomes and Outputs for the subsequent year in this case the 2005 / 06 year. For this reason the review should be held as early in July as possible to enable the adopted program to commence implementation.

The General Manager's contract provides that the process be facilitated by an external consultant. As well as the performance appraisal the consultant who is paid a daily fee also conducts a Councillor / Senior Staff Workshop to get maximum value for the day.

In the past this has been undertaken by associate professor Dr John Martin of the Royal Melbourne Institute of Technology. I contacted Dr Martin and he would be available on Friday 5th August.

REPORT IMPLICATIONS

- *Environmental*

Nil

- *Social*

Nil

- *Economic*

The cost of the facilitator has been provided in the 2004 / 05 budget.

- *Policy or Statutory*

There are no policy or statutory implications.

RECOMMENDATION

That the date for the Annual Performance Appraisal of the General Manager be Friday, 5th August.

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A V Burgess
GENERAL MANAGER