



## **CARAVAN PARK COMMITTEE**

30<sup>th</sup> June 2005

### **'SUBJECT TO ADOPTION BY COUNCIL'**

**REPORT OF THE MEETING OF THE CARAVAN PARK COMMITTEE HELD ON THURSDAY, 30<sup>th</sup> JUNE 2005, IN THE COMMITTEE ROOM, COMMENCING AT 9:00AM.**

#### **PRESENT**

Councillors Mayor Janet Hayes (Chairperson), John Howell and Jim Gribbin, Bruce Snape, Steve Read and Toni Shannon.

Also in attendance was Jenny Kelly.

#### **1. APOLOGIES**

Nil.

#### **2. MINUTES OF PREVIOUS MEETING**

**RECOMMENDED**

***Moved: Councillor J H Howell  
Seconded: T Shannon***

That the Minutes of the previous meeting held 23<sup>rd</sup> May 2005 be confirmed.

#### **3. BUSINESS ARISING**

##### **3.4 Security – Crescent Head Caravan Park**

**RECOMMENDED**

***Moved: Councillor J H Howell  
Seconded: Councillor J Gribbin***

That the Manager Properties and Marketing proceed with the installation of a CCTV/Webcam.

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**THIS IS PAGE 1 OF THE REPORT OF THE CARAVAN PARK COMMITTEE MEETING HELD ON 30<sup>th</sup> JUNE 2005 AND SUBMITTED TO THE ORDINARY MEETING OF THE KEMPSEY SHIRE COUNCIL HELD ON TUESDAY, 12<sup>th</sup> JULY 2005.**

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**MAYOR**

### **3.7 Crescent Head Stormwater Collection**

**RECOMMENDED** *Moved: Councillor J H Bowell  
Seconded: S J Read*

That the Director Shire Services be requested to provide a report to the next meeting of the Caravan Park Committee.

### **4.1 Foreshore Bank Erosion**

#### **i) Foreshore Bank Erosion – Stuarts Point**

**RECOMMENDED** *Moved: Councillor J H Bowell  
Seconded: G B Snape*

1. That an onsite inspection with the Estuary Committee be arranged and a representative from Fisheries be present.
2. That the matter be reviewed in six months time.

### **4.4 Stormwater Drainage Crescent Head**

**RECOMMENDED** *Moved: Councillor J H Bowell  
Seconded: T M Shannon*

That the Director Shire Services be requested to provide a report to the next meeting of the Caravan Park Committee.

### **4.7 Flood Study**

**RECOMMENDED** *Moved: Councillor J H Bowell  
Seconded: Councillor J Gribbin*

That the information be noted.

### **4.10 Audit of Caravan Parks**

**RECOMMENDED** *Moved: Councillor J H Bowell  
Seconded: T M Shannon*

That Council furnish the information requested by the Department of Lands.

**4.11 Additional Amenities, Grassy Head****RECOMMENDED*****Moved: Councillor J H Bowell  
Seconded: T M Shannon***

1. That the Manager Properties and Marketing proceed with the quote from Ausco.
2. That costings for additional amenities at Grassy Head be reported to the Caravan Park Committee by November 2005.

**4. DIRECTORS REPORTS****5.1 Caravan Park Occupancy Reports****RECOMMENDED*****Moved: Councillor J H Bowell  
Seconded: Councillor J Gribbin***

That the information be noted.

**5.2 Supplementary Report Cabin Tender 631****RECOMMENDED*****Moved: Councillor J H Bowell  
Seconded: Councillor J Gribbin***

That further investigations of product supplied by Timberline Industries and Eastcoast Homes and Park Cabins be undertaken and a recommendation made in a report to Council.

**5.3 Meeting with Hat Head Community Group****RECOMMENDED*****Moved: S J Read  
Seconded: Councillor J H Bowell***

That the information be noted.

**5.4 Relocation of Cabins to Grassy Head****RECOMMENDED*****Moved: Councillor J H Bowell  
Seconded: S J Read***

That cost implications arising from the proposal to relocate two (2) cabins to Grassy Head be reported to the next meeting of the Caravan Park Committee.

**5. GENERAL BUSINESS**

1. The formulation of the Expressions of Interest document from the Caravan Parks and Goolawah Reserve has involved discussions with Ken Buckley, Caravan Park Broker. He is preparing a report on marketing options and this report will be shared with the Committee.
2. The Mayor, on behalf of the Committee, congratulated Jenny Kelly on the attainment of significant increases in the AAA ratings of all parks following inspections last week.
3. Committee members were requested to critically examine the Management Plan Site Maps and advise of any inaccuracies or wording which may be confusing to residents and park users.

**6. EVALUATION OF MEETING**

It was agreed that the meeting met expectations, aligned with the Objectives and adequately covered the agenda items

**7. NEXT MEETING**

Time and date of the next meeting to be confirmed.

**8. CONCLUSION**

There being no further business the meeting concluded at 10:25am.