



KEMPSEY
Shire Council

DIRECTOR SHIRE SERVICES REPORT

9TH May 2006

DSS8	COMMUNITY SERVICES GRANTS PROGRAM – AFFIXING COUNCIL SEAL TO DOCUMENTS
	FILE: 389 MLB {Folio No. *}

SUMMARY:

Reporting on the need for Council to authorise the affixing of the Council seal on documents.



DESCRIPTION:

The Local Government (Meetings) Regulation requires Council to authorise the affixing of the Council seal to any document.

The following matter requires Council's authorisation to affix Council seal.

The NSW Department of Community Services has requested that the Community Services Grants Program 2006 / 2007 Service Specifications for the Aboriginal Liaison Officer be signed and for Council's seal to be affixed.

The service specification is the mechanism by which the Department's and Council's plans for service provision are translated into contractual terms.

REPORT IMPLICATIONS:

- *Environmental*

There are no Environmental implications arising from this report.

- *Social*

This document is the Service Specification for 2006 / 2007, which provides a work plan for the Aboriginal Liaison Officer

to meet the requirements of community building under this funding program.

- *Economic (Financial)*

This document has to be completed in order for Council to obtain grant funding of \$41,264. Council also contributes \$27,336 to this position.

- *Policy or Statutory*

Council is required to develop and implement a Social Plan. This Social Plan has a number of target areas to address concerns in the community. Aboriginal and Torres Strait Islanders are one target group. The role of the Aboriginal Liaison Officer is to assist in the implementation of the Social Plan.

- *Acting Director's Review*

The project, through the employment of an Aboriginal Liaison Officer, will provide an important communication link between the Aboriginal communities and Council and will assist in identifying relevant issues and associated strategies which are culturally appropriate.

RECOMMENDATION:

That Council's seal be affixed to all documentation received relating to the 2006 / 2007 Community Services Grants Program relating to the Aboriginal Liaison Officer's position.

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A P Vermeulen
ACTING DIRECTOR SHIRE SERVICES