



## DIRECTOR SHIRE SERVICES REPORT

11th April 2006

**DSS11                      KEMPSEY ASSISTANCE PATROL (KAP)**  
**FILE: 558                GRW                                      {Folio No. \* }**

### SUMMARY:

A review of the Kempsey Assistance Patrol was undertaken following a request from Council at its December 2005 Council meeting.



### DESCRIPTION:

The review of the Kempsey Assistance Patrol (KAP) was undertaken over a two day period on 13th March 2006 and the 15th March 2006. The review team consisted of Councillor Terry Hunt and Guy Whelan from Kempsey Shire Council. A copy of the review is at [\(Appendix F\)](#).

Concerns had been raised by a number of individuals in relation to the ongoing operation of the Kempsey Assistance Patrol. As a result of these concerns a number of persons associated with the service were interviewed in an effort to determine the exact nature of the problems affecting the service.

The review team highlighted a number of areas of concern that require immediate intervention in an effort to ensure the continued operation of the service. The areas of concern were: -

- Lack of a formal roster system to operate the service.
- Lack of procedures and radio protocols.
- Failure to adhere to Occupational Health and Safety protocols.
- Time sheets not being recorded correctly.
- Service shut down over the Christmas period.
- Use of the service as a "booze bus".
- Demands on staff by relatives seeking transportation.
- Transportation of items resulting in infestations of cockroaches.
- Supervision of CDEP workers.

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On 15th March 2006 discussions took place with Guri Wa Ngundagar officers in an effort to rectify many of the concerns identified in the review. It was agreed that for the service to continue, the following recommendations needed to be implemented immediately: -

- That the current workforce be reduced from 10 to 6 workers.
- That one bus rather than two operate on the four designated nights.
- That the coordinator of the KAP service draw up work rosters.
- That a procedures manual be reintroduced as a matter of urgency.
- That the Manager of Community and Lifestyle Services implement the recommendations following endorsement by Council.
- That a review of the KAP service be undertaken in four weeks time by officers from KSC and Guri Wa Ngundagar Aboriginal Corporation.

## **REPORT IMPLICATIONS:**

### ▪ *Environmental*

*There are no environmental implications arising from this report.*

### ▪ *Social*

*A restructure of the KAP service will ensure that youth and those at risks on the streets are again the primary focus of the service.*

### ▪ *Economic (Financial)*

*The NSW Attorney General's Department provide funds for the employment of a coordinator and a part time driver. Applications for funding of the service in 2006 / 2007 are required to be submitted by May 2006. It is envisaged that the four week review of the service will be completed by this date.*

### ▪ *Policy or Statutory*

*There are no policy or statutory implications arising from this report.*

### ▪ *Acting Director's Review*

*Endorsing the recommendations of the Review Team will ensure the continual operation of the service.*

## **RECOMMENDATION:**

That Council endorse the recommendations of the review team.

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A P Vermeulen  
Acting DIRECTOR SHIRE SERVICES