



## GENERAL MANAGER'S EXTRAORDINARY REPORT

12<sup>th</sup> September 2006

<b>C6</b>	<b>APPOINTMENT OF DELEGATES TO COMMITTEES FILE: 198 AVB</b>
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### SUMMARY:

Reporting on the appointment of delegates and representatives to committees for the 2006-2007 year.



Council is involved in various Council and community committees which have Council appointed delegates, being Councillors, Council staff and community members who are voting delegates.

Council at its last meeting on 8<sup>th</sup> August 2006 resolved as follows:-

- 1 That the community members of Council's committees appointed by Council at its meeting on 15<sup>th</sup> November 2005 continue to serve for the remaining term of this Council i.e. to September 2008 and the future term of the community member appointments be for the same four (4) year term of the Council.*
- 2 That the Councillor and staff members of Council's committees appointed by Council at its meeting of 13<sup>th</sup> September 2005 continue to serve for the remaining term of this Council and the future term of Councillor and staff member appointments be for the four (4) term of the Council.*
- 3 That the General Manager be authorised to alter community membership of the committees, on recommendation of the committee, during the term of the appointments.*
- 4 That Council's policy C24:13 Committee Meeting Arrangements be amended in accordance with this resolution and the Standing Orders for committees be amended to provide that in the event of a member being absent for three*

*(3) consecutive meetings without a reason acceptable to the committee, then the position be declared vacant.*

As a result of this resolution, an election of delegates to the various committees will not be required. Should a Councillor not wish to continue as a delegate on any of the committees the Councillor would need to formally resign from the relevant committee. If the Mayor changes, the former positions of the new Mayor are vacant.

When appointing the Council delegates to these Committees at the May 2004 Council meeting, Council resolved that the maximum number of Councillor delegates per Committee shall be two (2) plus the Mayor.

The Mayor is appointed to all committees as per Clause 260 (2) of Local Government (General) Regulation 2005 which states: -

*"A committee is to consist of the Mayor and such other councillors as are elected by the councillors or appointed by the Council."*

The following is a listing of the current committees and Councillor delegates for the information of Council.

<b>Committee</b>	<b>Councillor Delegates</b>
Aboriginal Liaison Committee	Councillors Green and Gribbin
Aged Care South West Rocks	Councillor McWilliam (with Cllr Gribbin alternate delegate)
Australia Day Committee	Councillors Green and Hunt
Bush Fire Management Committee	Councillor Hunt (with Cllr McWilliam alternate delegate)
Coastal and Estuary Management Committee	Councillors McWilliam and Walker
Community Tenancy Association	Councillor Hayes
Conduct Committee	Mayor
Ecologically Sustainable Development (ESD) Committee	Councillors Bowell and Green
General Managers Performance Review Panel	Councillors Green and Hunt
Hospital Action Group	Councillors Bowell and Green
Kempsey Assistance Patrol Advisory Management Committee	Councillor Hunt
Kempsey District Silver Band Committee	Councillor Bowell
Kempsey Local Ranking Committee (Area Assistance Scheme)	Councillor Hayes
Kempsey Masterplan	Councillors Hunt and Saul

Implementation Committee	
Land Release Task Force Committee	Councillors Green and Sowter
Local Heritage Committee	Councillors Saul and Walker
Macleay Development and Promotion Committee	Councillors Bowell and Hunt
Macleay Floodplain Project Committee	Councillors Saul and Sowter
Macleay Flood Risk Management Committee	Councillors Gribbin and Saul
Macleay River Historical Society	Councillors Gribbin and Saul
Melville Community Centre Management Committee	Councillor Green
Mid North Coast Regional Arts Board	Councillor Green
School of Rural Health Mid North Coast Division	Councillor Bowell
Social Strategic Planning Committee	Councillors Green, McWilliam and Saul
South West Rocks CBD Masterplan Implementation Committee	Councillors Gribbin and McWilliam
Stuarts Point Sewerage Liaison Committee	Councillors Saul and Sowter
Traffic Committee	Mayor
Water and Sewerage Steering Committee	Councillors Bowell and McWilliam
Wigay Cultural Education Park Management Committee	Councillor Green

Should any appointments need to be made, in accordance with clause 251 (5) of the Local Government (General) Regulation 2005 and clause 5.22 (6) of Council's Code of Meeting Practice, an election for the appointment of delegates to the committees, shall be by open voting and each Councillors vote shall be recorded in the minutes of the meeting.

### **Community Members of Council Committees**

Also in accordance with Council's resolution of 8<sup>th</sup> August 2006 community members of Council's committees will remain in place until September 2008. A letter will be sent to each community member of the committees to advise them of this decision and give them an opportunity to advise if they do not wish to continue on the committees. Should community members elect to resign from any committees rather than serve the additional period, in accordance with the August resolution, the committee affected will

need to submit a recommendation to the General Manager on any alteration to committee membership.

**REPORT IMPLICATIONS:**

▪ *Environmental*

*A number of the Council committees address matters related to the environmental and continuation of these committees will enhance our environment in Kempsey Shire.*

▪ *Social*

*Many of the committees have community representatives, which gives the community a voice in the issues of the committees.*

▪ *Economic (Financial)*

*Any of the committee recommendations on financial matters must be within existing Council's approved budget. The staff time in Council run committees is an indirect cost.*

▪ *Policy or Statutory*

*Section 360 of the Local Government Act requires that Committees where all members are Councillors are governed by the Local Government (General) Regulation 2005 and a Council's Code of Meeting Practice.*

*Where community and staff are voting members of Committees, these committees are not governed by the Act and Regulations. These committees regulate their own procedures but are to use the Code of Meeting Practice as a guide.*

**RECOMMENDATION:**

That the information be noted.

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**A V Burgess**  
**GENERAL MANAGER**