



KEMPSEY
Shire Council

DIRECTOR CORPORATE SERVICES REPORT

12th September 2006

DCS7	COUNCILLORS REQUESTS FOR ACCESS TO RECORDS
	FILE: 367 PJH

SUMMARY:

Reporting on requests by Councillors for access to records for the three (3) month period, from 1st May to 31st July 2006.



DESCRIPTION:

Council's policy C24:1 – Councillors and staff: Interaction and Provision of Information To", requires that requests made by Councillors for access to records be reported to Council on a regular basis.

The following information is provided in accordance with the policy. The listing does not include access to records by the Mayor.

Any other Councillor may request of the copy of the records that have been provided to a particular Councillor.

Date	Councillor	Council Record	Granted
22.6.06	J Bowell	Copies of documents on Kempsey Showground – Draft Plan of Management, Application for Grant Fund, Council report 14.12.1999, Council report 9.7.2002, Memo from Director Corporate Services to Director Shire Services 21.6.2002, Letter from Minister for Agriculture 23.8.2001.	22.6.06
27.6.06	J Bowell	Copy of mayoral report 14.9.2004 on meeting with Minister for Lands. DCCS1 report 8.10.2002 on Inspection of Showground by Minister for Lands, Letter from minister for fair trading 31.7.2002 on Kempsey Showground.	27.6.06

REPORT IMPLICATIONS:

- *Environmental*

Nil

- *Social*

Councillors need to have access to documents necessary for them to exercise their statutory role as a councillor who represents the community. Generally the necessary documents for councillor decision making are provided in meeting agendas and the documents attached thereto.

- *Economic (Financial)*

The access of records, while not a direct cost, does require the allocation of staff time.

- *Policy or Statutory*

Council's policy C24:1 covers a range of issues on the interaction between Councillors and staff and the provision of information to Councillors. The reporting of the instances where a Councillor has sought access to a record is a requirement of this policy.

- *Director's Review*

As per report.

RECOMMENDATION:

That the information be noted.

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G B Snape
DIRECTOR CORPORATE SERVICES