



KEMPSEY
Shire Council

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

12th December 2006

DCCS17	AFFIXING OF COUNCIL'S SEAL – SURRENDER OF LEASES – PILOT STATION AND BOATMANS COTTAGE
FILE: LA5587	PJH

SUMMARY:

To authorise the affixing of Council's seal to surrender of lease documents.



DESCRIPTION:

From 1st July 2006 Council surrendered its leases of the Pilot Station and Boatmans Cottage at South West Rocks.

A Surrender of Lease document was completed for each lease and returned to the Department of Lands under the General Manager's signature. When the Department recently lodged the Surrender of Leases to Land and Property Information (LPI) for registration on the titles they were rejected as the LPI require Council's seal to be affixed and a resolution date quoted.

Affixing of the seal must be authorised by Council.

REPORT IMPLICATIONS:

- *Environmental*

Nil

- *Social*

Nil

- *Economic (Financial)*

Costs of the registration are paid by the Department of Lands.

- *Policy or Statutory*

Under the Local Government (General) Regulation (clause 400), Council must authorise the affixing of its seal to documents.

- *Directors Review*

As per report.

RECOMMENDATION:

That Council's seal be affixed to documents relating to the Surrender of Leases 306239 and 195361 Pilot Station and Boatmans Cottage at South West Rocks.

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G B Snape
DIRECTOR CORPORATE & COMMUNITY SERVICES