



MAYORAL REPORT

9th March 2006

MM1	EXTRAORDINARY MEETING
FILE: 335	JACH {Folio No. *}

SUMMARY:

Reporting on the calling of an extraordinary meeting.



On Monday 27th February 2006, I received a request signed by Councillors Bowell and Walker for an extraordinary meeting of Council.

A copy of the request is attached at [Appendix A](#).

The request nominates four (4) matters to be considered at the meeting and added "but are not restricted to".

I attach at [Appendix B](#) a copy of extracts from Council's 'Code of Meeting Practice' and draw Councillors attention to Clause 3.2.

I am aware that Councillor Gribbin has sought support for having other matters included for discussion at an Extraordinary meeting and although not formally requested I have asked the Acting General Manager to include the following additional items:

- Customer First Centre
- Jerseyville and Greenhills Sewerage Schemes
- Bellbrook and Stuarts Point Water Schemes
- Point Plomer Rd
- Tender for Kerbside Recycling and Processing of Material
- General Managers Performance Review

I have taken this step in order that all of these matters including those requested by Councillor Gribbin can be dealt with promptly and appropriately.

When assessing the items listed on the agenda to determine whether they should be considered in the confidential section of the meeting, Councillors should carefully consider whether the proposed discussions are likely to include personnel matters or commercial information of a confidential nature.

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Also, matters relating to staff, other than the General Manager, and the day to day operations of the Council, ie implementation, are the responsibility of the General Manager and Council must not interfere therein.

The 1993 Local Government Act sets out the framework for the operation of Councils in terms of the roles and responsibilities of the elected body and senior staff.

The minister for Local Government is very clear on the separation of roles and responsibilities and the Director General, Gary Payne, has previously said "The roles are kept separate for good reason".

The elected Council is the governing body and its responsibility is to determine the strategic direction of the Council by the policies it determines. It interacts with the community and reflects their needs. It should develop a vision for the area and provide civic leadership.

Senior staff, under the direction of the General Manager, administer Council's program of activities (which flow from Policy and Statutory requirements) and manage it's assets by being Staff, finance, property and materials.

There obviously needs to be a sound working relationship between the senior staff, General Manager, Mayor and Councillors. The line between the roles is reasonably precise, but there has to be a degree of goodwill and commonsense".

MAYORAL RECOMMENDATION

That the actions of the Mayor in including the additional matters on the Agenda for the Extraordinary Meeting of 9th March 2006 be ratified.

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J A C Hayes
Mayor