



KEMPSEY
Shire Council

GENERAL MANAGER'S EXTRAORDINARY REPORT

11th September 2007

C5	STANDING AND SPECIAL COMMITTEES
FILE: 335 PJH	{ Folio No. * }

SUMMARY:

To appoint the standing and special committees of the Council.

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DESCRIPTION:

Clause 260 of the Local Government (General) Regulation 2005 provides that: -

"A council may, by resolution, establish such committees as it considers necessary."

Council's present arrangement is to have one (1) standing committee, being the Works Committee. Membership of the Works Committee is all Councillors.

The Works Committee's function is to carry out inspections and determination of any Council related matters, other than matters that cannot be delegated by the Council in accordance with section 377 of the Act.

The following recommendation would be appropriate if the present arrangements are to continue.

REPORT IMPLICATIONS

- ***Environmental***

Nil

- ***Social***

Nil

- ***Economic (Financial)***

The cost of transport for Works Committee inspection is provided for in Council's allocation for Council meeting expenses.

- ***Policy or Statutory***

Section 260 of the Local Government Act provides for Council to establish committees. The procedure for Works Committee meetings is provided in Council's Code of Meeting Practice.

- *General Manager's Review*

As per report.

RECOMMENDATION:

- 1** That a Works Committee comprising the full Council be appointed for the purpose of carrying out inspections of any matters affecting the functions of Council, and that the Works Committee has delegated authority to determine matters, other than those matters that cannot be delegated by the Council under section 377 of the Act.
- 2** That the quorum for any meeting of the Works Committee be five (5) members.
- 3** That Works Committee meetings and inspections be held on a needs basis as determined by the Council or the Mayor.

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A V Burgess
GENERAL MANAGER