



KEMPSEY
Shire Council

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

12th June 2007

DCCS14	COUNCILLORS REQUESTS FOR ACCESS TO RECORDS	FILE: 367	PJH	{Folio No. *}
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SUMMARY:

Reporting on requests by Councillors for access to records for the period, from 1st February 2007 to 31st May 2007.

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DESCRIPTION:

Council's policy C24:1 – Councillors and staff: Interaction and Provision of Information To", requires that requests made by Councillors for access to records be reported to Council on a regular basis.

The following information is provided in accordance with the policy. The listing does not include access to records by the Mayor.

Any other Councillor may request of the copy of the records that have been provided to a particular Councillor.

Date	Councillor	Council Record	Granted
5 Feb 07	D Saul	Copy of Council report 29.8.2005 on Verge Street road closure matter.	5 Feb 07
6 Feb 07	J Howell	Copy of Notice of Motion 12.9.2006 on making representations to Minister for Planning re: allocation of resources for ESD Strategies in Regional Planning Strategy.	6 Feb 07
12 Feb 07	J Howell	Copy of submission sent NSW Health on 7.7.2006 by Council on Future Directions for Health in NSW	20 Feb 07
14 Mar 07	J Howell	Access to Council file 343 on Youth Referral Service.	14 Mar 07
23 Apr 07	J Howell	Access to Council file on Boyters Lane	23 Apr 07
26 Apr 07	J Howell	Access to Council agendas & minutes of last Airport Committee meeting.	26 Apr 07
27 Apr 07	J Howell	Copy of report to Council	30 Apr 07

		13.9.2005 on makeup of Social Strategic Planning Committee	
15 May 07	J Bowell	Access to reports on Community Services activities for 2006 and 2007 years.	15 May 07
22 May 07	J Bowell	Copy of letters dated 2.4.2007 sent to Minister for Police & Minister for Juvenile Justice regarding status of MOU between these departments regarding exchange of information on juveniles.	22 May 07

REPORT IMPLICATIONS:

- *Environmental*

Nil

- *Social*

Councillors need to have access to documents necessary for them to exercise their statutory role as a councillor who represents the community. Generally the necessary documents for councillor decision making are provided in meeting agendas and the documents attached thereto.

- *Economic (Financial)*

Giving Councillors access of records is not a direct cost but does require the allocation of some staff time in retrieving documents.

- *Policy or Statutory*

Council's policy C24:1 covers a range of issues on the interaction between Councillors and staff and the provision of information to Councillors. The regular reporting to Council of the instances where a Councillor has sought access to a record is a requirement of this policy.

- *Director's Review*

As per report.

RECOMMENDATION:

That the information be noted.

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G B Snape

DIRECTOR CORPORATE & COMMUNITY SERVICES