



KEMPSEY
Shire Council

DIRECTOR CORPORATE AND COMMUNITY SERVICES REPORT

13th February 2007

DCCS11 COUNCILLORS REQUESTS FOR ACCESS TO RECORDS FILE: 367 PJH

SUMMARY:

Reporting on requests by Councillors for access to records for the period, from 1st August 2006 to 31st January 2007.



DESCRIPTION:

Council's policy C24:1 – Councillors and staff: Interaction and Provision of Information To", requires that requests made by Councillors for access to records be reported to Council on a regular basis.

The following information is provided in accordance with the policy. The listing does not include access to records by the Mayor.

Any other Councillor may request a copy of the records that have been provided to a particular Councillor.

Date	Councillor	Council Record	Granted
2 Aug 06	J Bowell	Copies of letters to Minister for Roads on Timber Bridge replacement program.	3 Aug 06
10 Oct 06	J Bowell	Access to Council file containing State of the Regions report.	10 Oct 06
10 Oct 06	J Bowell	Access to Council file on National Seachange Taskforce.	10 Oct 06
12 Oct 06	J Bowell	Access to Council file on North Coast Academy of Sport.	12 Oct 06
12 Oct 06	E Walker	Access to Council's Pecuniary Interest Register from 2000 to 2006.	12 Oct 06
28 Nov 06	J Bowell	Access to letter from LGSA on climate change and completed survey.	28 Nov 06
21 Dec 06	J Bowell	Access to documents on Indoor Stadium Committee 2003-2004.	21 Dec 06
2 Jan 07	J Bowell	Access to documents resulting from Notice of Motion on 12.7.2005 on provision of \$1m	2 Jan 07

		a year for roads. Copies of resolutions from "think tank" meetings of 21.7.05, 29.8.05, 21.11.05 and 13.2.06 provided.	
8 Jan 07	J Bowell	Access to minutes & agendas of Kempsey Masterplan Committee for 2006.	9 Jan 07
9 Jan 07	J Bowell	Access to GM report 12.10.2004 on comparative statistics for 2002-2003 year.	9 Jan 07

REPORT IMPLICATIONS:

- *Environmental*

Nil

- *Social*

Councillors need to have access to documents necessary for them to exercise their statutory role as a councillor who represents the community. Generally the necessary documents for councillor decision making are provided in meeting agendas and the documents attached thereto.

- *Economic (Financial)*

Giving Councillors access of records is not a direct cost but does require the allocation of staff time.

- *Policy or Statutory*

Council's policy C24:1 covers a range of issues on the interaction between Councillors and staff and the provision of information to Councillors. The reporting of the instances where a Councillor has sought access to a record is a requirement of this policy.

- *Director's Review*

The recommendation is supported.

RECOMMENDATION:

That the information be noted.

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G B Snape
DIRECTOR CORPORATE & COMMUNITY SERVICES