



**DIRECTOR CORPORATE AND COMMUNITY SERVICES  
SUPPLEMENTARY REPORT**

24<sup>th</sup> February 2009

**DCCS1 DRAFT 2009 / 10 BUDGET – CORPORATE AND  
SUPP COMMUNITY SERVICES  
FILE: 447 GBS {Folio No. \*}**

**SUMMARY:**

Reporting on matters under consideration in the 2009 / 10 Draft Budget relating to Corporate and Community Services activities

The following report provides information on differences in the 2009 / 2010 Draft Budget proposals for the Corporate and Community Services.

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**PAGE 75 - GENERAL REVENUE**

**011111 Rates - \$10,250,000**

Due to the slow down in building development this revenue has been revised and reduced by \$150,000.

**140501 Interest on Investments – \$650,000**

A decrease on investments (\$455,000) is anticipated from interest rate cuts and a decrease in the amount of investments due to capital works projects.

**PAGE 77 - EMPLOYMENT OVERHEADS**

**Employee Leave Entitlements**

Council's employee leave entitlements are estimated to be \$6,000,000 as at 30<sup>th</sup> June 2010, a reserve balance equivalent to 20% of the entitlement is considered to be prudent, i.e. \$1,200,000.

The 2009 / 2010 budget provides for a transfer to the reserve of \$550,000 whilst payments from the reserve are estimated at \$299,971 resulting in a balance of \$736,873 as at 30<sup>th</sup> June 2010.

**Workers Compensation - \$667,000**

An increase in workers compensation premiums reflects State Cover estimates.

**PAGE 78 – PURCHASING COORDINATOR / DEPOT MANAGEMENT**

**Underground Fuel System – Monitoring / Management \$45,000**

New EPA Regulations require the installation of monitoring wells and safety procedures to ensure compliance.

**PAGE 80 FINANCIAL ACCOUNTING SERVICES**

**Direct Management - \$594,300**

An increase in Direct Management costs is associated with a transfer of functions and subsequent costs from the previous position of Manager Organisational Effectiveness.

**PAGE 81 - CORPORATE BUILDINGS**

**152102 Electricity - \$61,000**

Civic Centre electricity costs have increased (\$10,000) reflecting an increase in the cost of electricity from the supplier.

**152103 Buildings M&R – \$50,000**

An increase in maintenance vote is reflective of the ageing Civic Centre complex.

**Customer First Centre Display Cabinets - \$5,000**

Provision has been made for the installation of display cabinets in the foyer of the Customer First Building at the request of Councillor Green.

**PAGE 83 - ADMINISTRATION SERVICES**

**Professional Development - \$5,000**

Current budget papers reflect a Professional Development Budget of \$2,000. Retention and development of staff is critical to organisation development. A provision of \$5,000 is more appropriate for this section of 10 staff.

**151820 Insurance – Public Liability - \$623,900**

An increase in Public Liability expenses is a result of an increase in claims and Council not receiving a rebate for the 2008 / 2009 financial year.

**- National Seachange Taskforce - \$2,250**

Separate budget item now appears as per Council Minute 2008:837, previously costs met by the sundry administration budget.

**PAGE 85 - COMPUTER SERVICES**

**151311 Maintenance Agreements - \$127,300**

This increase is directly attributed to an increase in licensing costs.

**PAGE 89 – COMMUNITY SERVICES**

- **Community Development Officer Youth - \$69,000**  
Provision for regarding the grading of the position increases costs by \$9,000. This increase has been overlooked in Draft Budget papers.
- **Youth Week - \$11,000**  
An increase of \$7,000 is requested to engage youth and youth related promotions during Youth Week.
- **Grants Officer - \$69,000**  
In accordance with Council Minute 2008.852, 12<sup>th</sup> December 2008 provision for a dedicated grants officer has been included.
- **Community Safety Officer - \$69,000**  
In accordance with Council Minute 2008:769 11<sup>th</sup> November 2008, provision for a Community Safety Officer to progress implementation of Community Safety and Crime Prevention Plan and CCTV Study. These costs have not been fully reflected in the Draft Budget Papers.
- **Graffiti Busters - \$26,400**  
Ongoing program costs for vehicle and materials required.

**PAGE 94 – LIBRARY SERVICES**

**Salaries & Overheads - \$641,600**

Increase reflects an extension of operating hours at South West Rocks Library of 3 hours per week and the employment of a Senior Services Librarian 2 days per week.

**Contribution to Cooperative Library – Resources \$78,460**

An increase in resources reflects an increase in costs and number of books available to the community.

**Other operating expenses - \$4,500**

This increase reflects increases in the provision of CD's DVD's, Periodicals, Volunteer expenses and conferences.

**Your Tutor \$7,000**

This service is accessed by students within the Shire to provide online tutoring services. License costs per annum are \$7,000. This has been included as per Council Minute 2008:883 16<sup>th</sup> December 2008.

**Marketing – Library Events - \$5,000**

Currently there is no provision to market events held by the library. The library is a cultural hub for the valley hosting many events throughout the year. Advertising such events is limited.

**PAGE 100 – CEMETERY SERVICES**

**Lawn Strips - \$9,000**

Council is running short of new beams in Frederickton, Arakoon and East Kempsey due to an increase in reservations.

**Row Indicators Upgrade - \$5,500**

Of Council's 9 cemeteries only one has row indicators. A progressive program to identify rows in each of the cemeteries is required for visitors and people reserving sites.

**PAGE 112 - 4 SHORE TOURIST PARKS**

**130800 Contract Rental Fee - \$1,848,000**

Provides for a 5% increase in the rental payable by the Contract Managers in the 3<sup>rd</sup> year of their Contract

**Capital Works**

- Hat Head playground upgrade- \$70,000
- Stuarts Point new amenities - \$300,000
- Grassy Head facility upgrades - \$250,000

**PAGE 114 - SOUTH WEST ROCKS RESERVE**

**130524 Horseshoe Bay Caravan Park Contract Renewal**

Provides for income as follows:-

Horseshoe Bay Caravan Park	
- Contract Rental Fee	\$350,000
- Kiosk Contract Rental	\$ 20,000
Gordon Young Drive Caravan Park	\$ 64,000

**PAGE 116 - SALEYARDS**

Post Sale Day Maintenance - \$4,000

Reflects costs associated with cleaning of the saleyard facility following sale days.

Capital Works Upgrade - \$250,000

Ongoing programs to improve Saleyard Facility.

**PAGE 118 – AIRPORT**

**Asset Management Program Routine**

**Roads, Car Park etc, - \$10,000**

This increase is to provide for ongoing maintenance and general up keep of the airport facility.

**PAGE 120 - PROPERTY DEVELOPMENT**

Landsborough Street Development Fund - \$8,500,000

This provision has been removed from the 2009 / 2010 budget into the 2010 / 2011 budget for consideration.

**RECOMMENDATION IMPLICATIONS:**

- *Environmental*

*Various*

- *Social*

*Various*

- *Economic (Financial)*

*For determination by Council*

- *Policy or Statutory*

*Nil*

- *Director's Review*

*As per Report*

**RECOMMENDATION:**

That the report be considered in conjunction with the 2009 / 10 Draft Budget.

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**K E Oliver**

**ACTING DIRECTOR CORPORATE & COMMUNITY SERVICES**