



GENERAL MANAGER'S REPORT

2 February 2010

GM1	OUTSTANDING REPORTS / RESOLUTIONS
FILE: 149	DLR (NRN) {Folio No. *} }

SUMMARY:

Council's report on outstanding reports and resolutions.

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DESCRIPTION:

Following is listed each Directors outstanding reports and resolutions up to and including 15 December 2009 Ordinary Meeting of Council.

Director Shire Services

MEETING DATE	RESOLUTION	PROGRESS
9.9.08 NOM5 Sewerage Easement through Willawarrin sporting fields Updated 22.01.10	That Council formalises a written agreement with the land owner next to the Willawarrin sporting fields in regard to the verbal agreement of the existing sewerage easement through his property.	It is anticipated that this process will take at least 6 months with an estimated completion of July 2010.
3.2.09 NOM2 Second Bridge Crossing Investigations Updated 22.01.10	That Council: 1. Engage Cardno MBK to review at an estimated cost of \$2,500 the overall scope, estimate, Benefit Cost Ratio (BCR) and Net Present Value (NPV) for a "Second Bridge Crossing of the Macleay River in the Kempsey Urban Area. 2. Seek grant funding, and in the event that grant funding can not be confirmed prior to adopting Council's budget for FY 2009 / 2010 allocated funds, to review the original report prepared by Cardno MBK titled " <i>Report – Second</i>	Anticipate a report will be presented to the March 2010 Council meeting.

Director Shire Services

MEETING DATE	RESOLUTION	PROGRESS
	<p><i>Bridge Crossing Kempsey</i>" in 2004.</p> <p>3. Reconsider its decision "That the Second Bridge Crossing Project be deferred at this stage" as resolved at its Ordinary Meeting of 8 March 2005, in the event that the review of the Cardno MBK report determines a favourable BCR.</p> <p>4. That Council advise the RTA of this action.</p>	
10.3.09 DSS8 Waste Management Review - Bellbrook Updated 22.01.10	That Council call for Expressions of Interest (EOI) to operate the Bellbrook transfer station on Sundays between 10a.m. and 5p.m. under a contract management agreement for a period of 2 years with an option for another 2 years.	Proposed to monitor Bellbrook transfer station to ascertain waste flow following the closure of the Willawarrin recycling drop off facility, prior to finalising operational requirements for the Bellbrook site. EOI will be prepared following this determination. It is anticipated that the EOI will be finalised by July 2010.
9.6.09 DSS5 Thungutti Water Supply and Sewerage Systems – Short Term Operation by Macleay Water Updated 22.01.10	<p>1. That Council's concurrence is given for Macleay Water to operate the Thungutti water supply and sewerage systems.</p> <p>2. That Council accept the broad principles that will form the basis of a contract for Macleay Water to operate the Thungutti water supply and sewerage systems.</p> <p>3. That the General Manager be delegated authority to negotiate the contract and affix the Council Seal to the contract.</p> <p>4. That Council be advised, in a later report, of the finalised contract.</p>	It is anticipated completion of rectification work will be completed in August 2010.

Director Shire Services

MEETING DATE	RESOLUTION	PROGRESS
11.8.09 MM15 Minister for Roads Updated 22.01.10	That a report be prepared outlining the future financial impact on Council in respect to the potential transfer of responsibility of the Pacific Highway between South Kempsey and Eungai Rail, the Kempsey traffic bridge and other bridges within the highway reserve.	Anticipate that a report will be presented to Council by April 2010.
11.8.09 DSS23 Pacific Highway Works Prior to Reclassification due to Highway Bypass Updated 22.01.10	That a comprehensive list of issues relating to the existing Pacific Highway, from South Kempsey to Frederickton, that will impact on Kempsey Shire after the handover of the road be developed to allow for the lobbying of the State Government for adequate works or compensation.	
8.9.09 DSS1 CONF Sewage Pump Station for the Correctional Centre Updated 22.01.10	That Council endorse the proposed intention of discussions to be held with Correctional Services and Department of Commerce.	David Rawlings has held discussions with the Correctional Centre. Analysis work currently being completed.
8.9.09 DSS3 NSW Water Supply and Sewerage Performance Monitoring Report 2007/08 Updated 22.01.10	<ol style="list-style-type: none"> 1. That Council be presented with proposals to phase in the required increases to water and sewer income over future years at the December Council Meeting. 2. That all the staff involved be congratulated on the improvements from previous reports. 	Staff to report back on need to consider these increases in line with other rates increases that may be necessary.
13.10.09 Traffic Committee Updated 22.01.10	Pedestrian Facilities South West Rocks – When concept designs for traffic movement throughout South West Rocks CBD are finalized write to RTA and seek comments and funding.	Other work commitments have prevented this work from being progressed. It is proposed to complete for submission to RTA for funding consideration in the new financial year.
10.11.09 RM2 Point Plomer Road – Maintenance and Capital	<ol style="list-style-type: none"> 1. That Council continue to negotiate with the General Manager of the Mid North Coast NPWS to develop a memorandum of 	Anticipate an outcome with report to council to adopt MOU at April Council Meeting.

Director Shire Services

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Expenditure Updated 22.01.10	<p>understanding between Council and NSW Department of Environment Climate Change and Water to determine the level of service, the contributions and responsibilities of each agency in relation to Point Plomer Road.</p> <p>2. That Council participate and provide input into the Plan of Management that will be developed by the NPWS in relation to Goolawah Reserve and that Council makes a formal request to the Minister that a review of the roads hierarchy be included as an integral part of the Plan of Management for this area.</p> <p>3. That the NSW Department of Environment Climate Change and Water be asked to advise the present position concerning the establishment of a community committee on which Council is represented.</p> <p>4. That Councillor Campbell and Mr Mark Thompson, Acting Director Shire Services, be thanked for their proactive approach on this issue.</p>	

Director Corporate and Community Services

MEETING DATE	RESOLUTION	PROGRESS
3.2.09 DCCS19 Community Hall Renewal Fund Updated 30.10.09	<p>1. That further consultation is undertaken with the community to identify an appropriate project.</p> <p>2. That a report is provided to Council identifying the project for consideration.</p> <p>3. That a full asset risk management assessment be carried out on all Council halls for a priority to be developed for all Council's works.</p>	All halls have been inspected. A priority list is now being developed.
7.04.09	That the review of the Events	Review of the policy

Director Corporate and Community Services

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DCCS11 Review of Events Management Policy and Process C21.22 Updated 22.01.10	Policy progress be noted.	currently being undertaken. Report will be prepared for the March 2010 meeting.
9.6.09 DCCS16 Supp South Kempsey Park Lachlan Street – Further Safety Concerns Updated 22.01.10	<ol style="list-style-type: none"> 1. That the Crime Prevention Officer proceed with the purchase and installation of the cable gate at South Kempsey Park, Lachlan Street. 2. That the South Kempsey Park, Lachlan Street be closed at dusk and re-opened at dawn each day. 3. That Council liaise with the Roads and Traffic Authority to install the appropriate signage in relation to the park closures. 4. That Council investigates a more suitable location for a Kempsey designated rest area. 5. That this matter be listed for consideration at the upcoming meeting of the former PACT Committee. 	That offence statistics be gathered from the NSW Police to be reviewed at the next working party meeting scheduled for 3 February 2010.
8.9.09 DCCS9 Kempsey Airport Development Updated 22.01.10	<ol style="list-style-type: none"> 1. That Council do not formally rate the airport and continue operating as at present. 2. That Council develop as a matter of urgency a staged approach business plan for the airport. 3. That Council staff meet with Greater Taree Council to discuss development of the airport and potential opportunities for Kempsey Airport. 4. That the Economic Development Manager canvass possible related 	Implementing community engagement strategy.

Director Corporate and Community Services

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	<p>businesses who would be interested in relocating to Kempsey Airport.</p> <p>5. That Council continue its dialogue with Greater Taree and Port Macquarie Hastings Councils regarding regional strategy for the airports.</p>	
<p>13.10.09 DCCS13 Potential Sale of Leased Properties</p>	<p>1. That a review of lease fees be undertaken for the 2010/2011 Financial Year, in line with commercial values and Council's administration costs.</p> <p>2. That a strategic review of all council properties be undertaken to identify opportunities to utilise properties for non-rate income, those suitable for sale and those that can be used by Council at a future time.</p>	<p>Will be prepared in time for annual review of fees and charges.</p>
<p>13.10.09 GM7 Airport Business Plan Updated 22.01.10</p>	<p>That this matter be deferred and the question of the future of Kempsey Airport be the subject of community engagement.</p>	<p>Implementing Community Engagement Strategy.</p>
<p>13.10.09 DCCS8 Federal Government Local Council Regional Infrastructure Grant Updated 22.01.10</p>	<p>1. That council's Federal Government Local Council Regional Infrastructure Grant of \$235,000 be allocated to the following projects:</p> <p style="margin-left: 40px;">a. \$160,000 for major renovations for the Kempsey library, these include new roof, ceiling and upgrade to the children's area.</p> <p style="margin-left: 40px;">b. \$74,000 for street furniture to complete Elbow Street upgrades</p> <p>2. That additional projects be identified in line with Council's management plan for future grant funding opportunities.</p> <p>3. That council further</p>	<p>Grant submission prepared and submitted – response pending.</p>

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Director Corporate and Community Services

MEETING DATE	RESOLUTION	PROGRESS
	investigate the possibility of applying for funding under the community infrastructure stimulus package for larger multiple locations.	
13.10.09 NOM3 Kempsey Airport – use for other activities Updated 22.01.10	That a full report be brought back to Council on what is proposed by the Drag Racing Club and other users of the taxiway and runway, so that council is informed.	Researching other airports who host drag races.
13.10.09 NOM6 Saleyards Audit	<ol style="list-style-type: none"> 1. That a report be brought back to Council on the triple bottom line cost benefit analysis of a feasibility study and an audit of Kempsey Shire Council Saleyards. 2. That Council note that both Wingecarribbee Council and Singleton Council saleyards have budgeted for an operating loss in their budget as noted in their management plans. 	Additional time required to develop study.
13.10.09 DCCS14 Stuarts Point Holiday Park Progress of Projects Updated 7.12.09	<ol style="list-style-type: none"> 1. That Council proceeds with the construction of a prefabricated amenities block from Landmark Products for installation within the Stuarts Point Reserve at an approximate cost of \$65,000. 2. That further application for loan funds be submitted to the Caravan Parks Levy Committee for the required funds for this project. 	Loan application submitted. <ul style="list-style-type: none"> • Cabins being constructed. • Tenders for park amenities to be advertised in January 2010. • Public block to be constructed in Feb/March 2010. • Awaiting determination of loan application.
15.12.09 MM8 Supp Fencing Horseshoe Bay Beach Caravan Park	<ol style="list-style-type: none"> 1. That the provision of fencing for the Horseshoe Bay Caravan Park be constructed as soon as practicable, to be funded from the caravan park income. 2. That the fence be aesthetically pleasing and appropriate to this site. 	Quotes currently sourced.
15.12.09 DCCS11 Use of Airport for	That Council fully investigates the potential impacts and benefits prior to requesting a development	Seeking comments from other airports holding drag racing.

Director Corporate and Community Services

MEETING DATE	RESOLUTION	PROGRESS
Drag Racing Events	application for Council's consideration.	

Director Sustainable Development Services

15.12.09 DSDS4 Telecommunications Tower	That this matter be listed for a Works inspection.	Deferred to February 2010 Council Meeting.
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RECOMMENDATION IMPLICATIONS:

- ***Environmental***

Nil

- ***Social***

Nil

- ***Economic (Financial)***

Nil

- ***Policy or Statutory***

Nil

RECOMMENDATION:

That the information be noted.

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D L Rawlings
GENERAL MANAGER