



MAYORAL REPORT

2 February 2010

MM5	PERFORMANCE MANAGER FILE: S10-13	MONITORING MAYOR (NRN)	- GENERAL {Folio No. *}
------------	---	-----------------------------------	------------------------------------

SUMMARY:

Reporting on the requirement for a Performance Assessment to be undertaken.

◇◇◇◇◇◇

DESCRIPTION:

The General Manager, Mr David Rawlings, is required to provide a presentation to Council, either via an appraisal committee or to the full Council.

The presentation is required as a review of the initial six months of engagement.

As with the selection process for the General Manager, it is considered Local Government Management Solutions should facilitate the review.

The review is based on assessment of the managerial objectives and specific strategic responsibilities.

A copy of the Performance Management process for the General Manager is attached [Appendix B - Page MM](#).

RECOMMENDATION IMPLICATIONS:

- **Environmental**

Nil

- **Social**

Nil

- **Economic (Financial)**

Cost of facilitator \$1,500.

- ***Policy or Statutory***

Nil

RECOMMENDATION:

1. That the General Manager, Mr David Rawlings, be requested to:
 - a. Complete the performance appraisal documents Part 2 in consultation with the Mayor as soon as possible.
 - b. Provide a date within the next two weeks for the performance review to be conducted.
2. That the review be undertaken with full Council participation.
3. That Mr Mark Anderson of Local Government Management Solutions be engaged to facilitate the review process.

.....
J H **Bowell**
MAYOR