

GENERAL MANAGER'S REPORT

11th May 2004

GM4	COUNCILLOR PROFESSIONAL DEVELOPMENT FILE: C18-2 AVB
------------	--

SUMMARY:

To plan Councillor Professional Development over the next six months.



Councillors and new Councillors in particular need to understand their roles in managing a Local Government enterprise.

The Local Government and Shires Associations conduct professional development training and between now and October are offering a number of programs to allow Councillors to become up to date with the latest trends. Courses being offered and the dates of courses located closest to Kempsey are listed below:-

Elected Life

This one day program will introduce Councillors to the structure of Local Government, trends in our industry, the management planning process, the role of the Councillor, the role of the General Manager, the balance of family, work, and Council and the Local Government Act 1993.

Cost \$363.00

24 th May	Lismore
26 th May	Coffs Harbour
4 th June	Sydney
30 th June	Armidale

Conflict of Interest

Covers conflict of interest and pecuniary interest issues, Includes case studies and a video produced by ICAC.

Cost \$363.00

25 th May	Lismore
----------------------	---------

Effective and Fair Meeting Procedures

Assists new and existing Councillors to more effectively deal with issues at Council meetings.

Cost \$363.00

27th May Coffs Harbour

Effective Chair in Local Government (1/2 day)

A short program on how to chair Council meetings, sub-committees, community meetings etc.

Cost \$242.00

1st August Sydney

Strategic Management

Helping Councillors understand the Management Plan Process and their visionary role in developing it.

Cost \$363.00

14th September Port Macquarie

Financial Issues in Local Government

Assists Councillors to understand budget and other financial reports and includes basic accounting procedures.

Cost \$363.00

22nd July Port Macquarie

Know Your Planning Legislation

The aim of this workshop is to identify the responsibilities of Local Government for regulating land use and the role of Councillors in implementing environmental planning instruments.

Cost \$363.00

15th October Sydney

Other Councillor programs include:

Connecting with the Community – aims to provide skills in developing good relationships, communicating more effectively, and presenting community ideas to Council.

Lobbying for Success – assists Councillors to conduct more effective lobbying campaigns to State and Federal Governments.

Community Leadership – an intensive leadership program to assist Councillors to more effectively lead their communities.

Media Skills – assists Councillors to be more proactive in managing the media so that Local Government and Council will gain a more positive image.

Councillors and Change Management – this workshop covers change leadership models, communication and planning issues, Local Government reform, and the role of the Councillor in organisational and community change.

Additional delegates expenses have been provided in the 2004/05 budget to provide training to new Councillors in particular.

Councillors need to advise me of the courses that they are interested in to allow registrations to be undertaken. When additional information is received from the Associations this will be forwarded to Councillors.

Report Implications

Financial provision has been provided in the budget. There are no policy or statutory implications arising from the report.

RECOMMENDATION

That Councillors advise the General Manager of courses they wish to attend so that registrations can be undertaken and where necessary accommodation booked.

.....
A V Burgess
GENERAL MANAGER