

Action Register

Search Criteria

Showing Completed Items: Yes

Include Items Completed From: 12/08/2021

Applied Filters

Meeting Types: Ordinary Council Meeting, Ordinary Council Meeting - 2019

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
15/05/2018	Ordinary Council Meeting - 15 May 2018	13.2	Proposed Sale of Council Land – South West Rocks and West Kempsey	Commenced	<p>That Council:</p> <p>1 retain Lot 39 DP819591 (Albert Harrower Crescent) and Lot 26 DP844106 (Rafferty Crescent) at South West Rocks at this time and the future of these parcels be considered as part of the Community Infrastructure Strategic Plan.</p> <p>2 proceed with listing the following parcels of land for sale:</p> <p>a) Lot 81 DP805382 (Arthur Street) and Lot 132 DP829565 (Victor Perry Place) at South West Rocks.</p> <p>b) Lot 19 DP20694 (Clarence Ryan Avenue) and Lots 40, 41 and 42 DP1676, (Tabrett Street) at West Kempsey.</p> <p>3 affix the seal of Council to all documentation if the agreed sale price is at least 90% of the independent valuation.</p> <p>4 approach the adjoining property owners of Lot 122 DP1051855 (Dennis Crescent) at South West Rocks to seek expressions of interest for the acquisition of part of the reserve.</p> <p>5 approach the adjoining owners of Lot 10 DP2007 (Perrins Lane) and Lot 4 DP1100421 (River Street) at West Kempsey to seek expressions of interest for the acquisition of these parcels of land.</p> <p>6 direct the net proceeds of sale for lots in South West Rocks to the Section 94 fund for use on improvements to open spaces in South West Rocks specifically for supplementary funding for the grant application the development for the sporting infrastructure.</p>	Director Operations & Planning	<p>11/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>14 August 2018</p> <p>Lot 81 DP805382 (Arthur Street) and Lot 132 DP829565 (Victor Perry Place) at South West Rocks will be auctioned on 23 August 2018. Proceeds of the sale directed to Section 94 fund for open spaces improvements in South West Rocks.</p> <p>25 October 2018</p> <p>Lot 81 DP805382 (Arthur Street) and Lot 132 DP829565 (Victor Perry Place) at South West Rocks were sold at auction in August 2018. Lot 19 DP 20694 (Clarence Ryan Avenue) and Lots 40, 41 and 42 DP 1676 (Tabrett Street) at West Kempsey will soon be marketed for sale. Owners adjoining to Lot 122 DP1051855 (Dennis Crescent) at South West Rocks have been approached. Valuation of land in progress. Adjoining owner of Lot 10 DP2007 (Perrins Lane), West Kempsey, is not interested in acquiring land. Owner adjoining to Lot 4 DP1100421 (River Street) at West Kempsey has been approached. Valuation of land in progress.</p> <p>30 January 2019</p> <p>Lot 19 DP 20694 (Clarence Ryan Avenue) and Lots 40, 41 and 42 DP 1676 (Tabrett Street) at West Kempsey have had market valuations completed and are planned to be marketed for sale. Proposals from agents being sought. Owners adjoining to Lot 122 DP1051855 (Dennis Crescent) at South West Rocks have</p>

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							<p>been approached. Valuation of land received. Discussion with adjoining owners continuing. Adjoining owner of Lot 10 DP2007 (Perrins Lane), West Kempsey, is not interested in acquiring land. Owner adjoining to Lot 4 DP1100421 (River Street) at West Kempsey has been approached. Valuation of land received. Zoning impacts on land also being reviewed.</p> <p>9 August 2019</p> <p>No further update.</p> <p>8 November 2019</p> <p>No further update</p> <p>7 February 2020</p> <p>Internal resourcing has recently been allocated to resume sale process of listed lots.</p> <p>5 May 2020</p> <p>Council considered the draft Community Infrastructure Strategy at its April meeting and endorsed it to move to the community engagement phase. This will assist in informing point 1 of the resolution.</p> <p>11 August 2020</p> <p>Action will be reviewed on the adoption of the Community Infrastructure Strategic Plan</p> <p>5/11/2020 Director Operations and Planning</p>

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							<p>Community Infrastructure Strategic Plan now adopted providing framework for consideration of land sales.</p> <p>10/02/2021 Director Operations & Planning Forward action plans for the lots identified are being developed with due consideration of the Community Infrastructure Strategic Plan and past actions undertaken or completed.</p> <p>7/05/2021 Executive Officer No further update</p> <p>6/08/2021 Executive Officer Action plans for each lot identified have been developed to prioritise and progress.</p> <p>3/11/2021 Executive Officer - Operations & Planning Proposals from agents sought for Lot 19 DP 20694 (Clarence Ryan Avenue) and Lots 40, 41 and 42 DP 1676 (Tabrett Street) at West Kempsey.</p> <p>Updated valuation of land received for Lot 122 DP1051855 (Dennis Crescent), Lot 26 DP844106 (Rafferty Crescent), Lot 39 DP819591 (Albert Harrower Crescent) & Lot 36 DP1011989 (Crottys Lane Yarravel).</p>
21/08/2018	Ordinary Council Meeting - 21 August 2018	20.1	Central Kempsey Wastewater Treatment Plant - Revised Procurement Model	Commenced	<p>1. No longer pursues a single supplier procurement model involving Aquatec Maxcon for the provision of "Owner's Engineer/Design Input Services" of the Central Kempsey Wastewater Treatment Plant</p> <p>2. Completes a reference design, for the purposes of informing and ensuring competition during the tendering process for construction, based on the Sequence Batch</p>	Manager Water & Sewer	<p>11/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>9 November 2018</p> <p>The option of the single supplier procurement model involving Aquatec Maxcon for the provision of "Owner's</p>

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					<p>Reactor process</p> <p>3. Invites expressions of interest for the construction of the Central Kempsey Wastewater Treatment Plant, allowing for alternative design proposals to be submitted</p> <p>4. Receive a report on the outcome of the expressions of interest process for endorsement prior to inviting tenders from the selected (shortlisted) persons</p> <p>5. That the funding model with sources and timeframes be reported to a future Council meeting as soon as ascertained</p>		<p>Engineer/Design Input Services” of the Central Kempsey Wastewater Treatment Plant has ceased. The Sequence Batch Reactor reference design is being developed with the assistance of consultant Hunter H2O. Once the reference design is complete and necessary approvals obtained Expressions of Interest will be called for the construction of the Central Kempsey Wastewater Treatment Plant, allowing for alternative processes to be accepted. A report on funding will be provided to an upcoming Council meeting.</p> <p>30 January 2019</p> <p>Status unchanged.</p> <p>8 May 2019</p> <p>Work on progressing the reference design continues. A review of the Sewer Fund is underway.</p> <p>11 August 2020</p> <p>Status unchanged</p> <p>6/11/2020 Director Operations and Planning Status unchanged. Project update provided at Councillor Workshop on 4 November 2020.</p> <p>8/02/2021 Manager Water & Sewer Status unchanged. Council is working with consultant Hunter H2O, NSW Environmental Protection Authority and the Department Planning Infrastructure and Environment to develop the Principles Project Requirements and Concept Design.</p>

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							<p>4/05/2021 Manager Water & Sewer Status unchanged</p> <p>19/07/2021 Manager Water & Sewer Status unchanged</p> <p>3/11/2021 Executive Officer - Operations & Planning Treatment plant flow odour and sludge management parameters agreed with the Department of Planning Industry and Environment to inform plant design.</p>
16/10/2018	Ordinary Council Meeting - 16 October 2018	13.10	Closure of Council Roads at West Kempsey and Nulla Nulla	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Close that part of Marramah Street, West Kempsey, situated between Lot 701 DP96431 and Lot 255 DP752439, with the land in the closed road to be retained as operational land. 2. Close that part of McIntyres Road where it bisects Lot 131 DP745059, Lot 6 DP752404 and Lot 201 DP633338, and pursuant to Section 44 of the Roads Act 1993 provide the land in the closed road as compensation to the owners of Lot 131 DP745059, Lot 6 DP752404 and Lot 201 DP633338 for the acquisition of land for the purposes of the Roads Act 1993. 3. Close that part of Nulla Nulla Creek Road where it bisects Lot 2 DP777654, and pursuant to Section 44 of the Roads Act 1993 provide the land in the closed road as compensation to the owner of Lot 2 DP777654 for the acquisition of land for the purposes of the Roads Act 1993. 	Director Operations & Planning	<p>11/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>7 November 2018</p> <p>Quotes being sourced for survey works. Advice in writing is being provided to applicable landowners.</p> <p>30 January 2019</p> <p>Advice has been provided to applicable landowners. Surveyor has been appointed to undertake surveys.</p> <p>9 May 2019</p> <p>Awaiting surveys.</p> <p>9 August 2019</p> <p>Marraman Street – plan of road closure lodged for registration McIntyres Road & Nulla Nulla Creek Road – final surveys underway to prepare the plan of road closure.</p>

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					<p>4. Affix the Common Seal to the survey plans of road closure.</p> <p>5. On acquisition of the lands for McIntyres Road and Nulla Nulla Creek Road, dedicate them as public road pursuant to Section 10 of the Roads Act 1993.</p> <p>6. Delegate to the General Manager, pursuant to Section 377 of the Local Government Act 1993, authority to sign either by electronic means or otherwise:</p> <ul style="list-style-type: none"> a. Contracts for Sale b. Land Registry Services Request Forms for issue of certificates of title for the closed roads c. Revenue NSW Purchaser Declaration Forms d. Revenue NSW letters seeking exemption from the payment of Stamp Duty on the lands acquired for road. 		<p>8 November 2019</p> <p>No further update</p> <p>4 February 2020</p> <p>Awaiting delivery of survey from Surveyor</p> <p>5 May 2020</p> <p>No further update</p> <p>11/08/2020 Executive Officer Operations & Planning No further update.</p> <p>3/11/2020 Executive Officer Operations & Planning Marramah Street, West Kempsey - subdivision plan lodged early November. Nulla Nulla Creek Road - awaiting the survey plans.</p> <p>11/02/2021 Executive Officer No change, matter is still with the Surveyor for action.</p> <p>4/05/2021 Executive Officer No further update.</p> <p>3/08/2021 Executive Officer No further update</p> <p>2/11/2021 Executive Officer - Operations & Planning No further update</p>

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20/11/2018	Ordinary Council Meeting - 20 November 2018	15.1	Facilitator for Macleay Valley Well-being Centre	Commenced	That: 1. Council host a meeting of all the concerned parties in relation to mental health, crime and other social issues in the valley. 2. Subsequent to that report be provided to Council on an update on what is happening and a way forward.	Manager Community Partnerships	<p>11/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>8 February 2019</p> <p>Workshop raised with key stakeholders convened by local member Melinda Pavey. Listed as agenda item for the February ‘Breaking the Cycle’ meeting to confirm update of services mapping being carried out by Mid North Coast Local Health District (MNCLHD), ahead of confirming a date for March workshop.</p> <p>9 May 2019</p> <p>Awaiting confirmation of further alignment with planned engagement and workshop being carried out by MNCLHD. Further information to come from Breaking the Cycle meeting in June.</p> <p>4 August 2019</p> <p>Breaking the Cycle meeting for June was deferred. Direct correspondence with PHN has been commenced.</p> <p>6 November 2019</p> <p>No further confirmation received on Breaking the Cycle meetings for 2019. Collating information and updates from PHN, Suicide Prevention Plan, Kempsey Place Plan on similar projects to develop an effective meeting. Further confirmation to be provided in 2020 if this can be achieved in conjunction with the review of Council’s Community Strategic Plan.</p>

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							<p>6 February 2020</p> <p>No further update as meeting planning disrupted by Bushfire Emergency demands on resources.</p> <p>6 May 2020</p> <p>No further update as internal resource availability and engagement capacity impacted by COVID-19</p> <p>6 August 2020</p> <p>Confirmation received that Kempsey Place Plan funding model and staffing has been discontinued by Department of Communities and Justice. No further advice has been received regarding the status of Breaking the Cycle Committee. Seeking confirmation from PHN regarding opportunity to present findings of research into mental health services in order to guide a workshop.</p> <p>6 November 2020</p> <p>No further advice has been received from Public Health Network and three current vacancies within the Community Development Team have impacted resource availability to progress this item.</p> <p>11/02/2021 Executive Officer - Corporate and Commercial</p> <p>With resources now available, planning has recommenced to address this action.</p> <p>29/04/2021 Manager Community Partnerships</p>

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							<p>8 May 2021 - Planning has recommenced noting further fluctuations of mental health resources due to natural disaster declaration from March flood.</p> <p>9/08/2021 Manager Community Partnerships August 2021</p> <p>Awaiting confirmation of Council's role to participate in programs funded by State and Federal agencies to review issues and opportunities, including summit being coordinated by Durri and larger shire wide program being established. Both of these initiatives are likely to meet the objectives identified by this resolution.</p> <p>10/11/2021 Manager Community Partnerships Awaiting confirmation of program implemented under <i>Stronger People, Stronger Places</i> initiative which is being planned for Kempsey. This will meet the intent of the resolution at a far greater level of governance and multiagency input that Council can do with limited resources.</p>
18/12/2018	Ordinary Council Meeting - 18 December 2018	13.2	Stuarts Point Sewerage Scheme	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Progress with design and investigation work for the proposed alternative option for the Stuarts Point Sewerage Scheme of a Sewage Treatment Plant (STP) near Stuarts Point, with dunal discharge of treated effluent, in parallel with pursuing the grant funding Deed. 2. Authorise the General Manager to negotiate and amend the Restart NSW Funding Deed to reflect a revised project scope, noting that the revised option delivers the same overall outcome of that originally intended under the 	Manager Water & Sewer	<p>11/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>29 January 2019</p> <p>Stuarts Point Sewerage Scheme has had a full options review completed and Council determination to proceed with a sewage treatment plant near Stuarts Point. KSC is working with NSW EPA for discharge license parameters and Infrastructure NSW for Deed</p>

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					<p>grant.</p> <p>3. Revert from progressing the proposed sewer charge for the Stuarts Point area for the 2019/20 financial year to the annual septic charge listed within Council's Fees and Charges.</p> <p>4. Inform the community of this decision.</p>		<p>amendments. Community update to occur in February.</p> <p>8 May 2019</p> <p>Stuarts Point STP has had a treatment option assessment completed. Survey work is being conducted on the treatment plant site and within the village. The community update occurred on 28 February 2019.</p> <p>9 August 2019</p> <p>Negotiation with regard to the amendment of the Deed is continuing.</p> <p>8 November 2019</p> <p>Negotiation on Deed amendment continuing.</p> <p>5 February 2020</p> <p>Negotiations are occurring with the EPA and further groundwater modelling has taken place to determine dunal discharge license parameters. Detailed survey of the three villages is complete and land matters are well progressed. Negotiations on Deed amendment continuing.</p> <p>5 May 2020</p> <p>Negotiations with the EPA have confirmed the discharge point and provided draft licence conditions for the site. Land matters are still progressing for the Sewage Treatment Plant site. These are critical steps to the funding deed amendment.</p> <p>11 August 2020</p>

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							<p>No further update.</p> <p>6/11/2020 Director Operations and Planning No further update.</p> <p>8/02/2021 Manager Water & Sewer No further update</p> <p>4/05/2021 Manager Water & Sewer The Stuarts Point Sewer Scheme options assessment for treatment and collection systems has gained Section 60 endorsement from NSW DPIE Water. GHD have been engaged for the preparation of the Concept Design for the treatment facility. A procurement process to engage a pressure sewer network consultant to complete the collection system Masterplan/Concept Design is underway. Negotiations to acquire Crown land for the treatment facility are continuing.</p> <p>19/07/2021 Manager Water & Sewer Council has engaged a consultant to deliver the Treatment Plant Concept Design. Council has also engaged a consultant to deliver the collection system masterplan. Negotiations to acquire the Crown land for the treatment facility are continuing</p> <p>3/11/2021 Executive Officer - Operations & Planning The collection network masterplan is in final draft. The treatment plant concept design is progressing with the flow parameters identified from the network masterplan. A Crown Lands Investigations license has been granted to complete Geotechnical, Survey and Environmental studies on both the treatment plant and discharge sites.</p>

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19/03/2019	Ordinary Council Meeting - 19 March 2019	13.8	Mid North Coast High Performance Sports Centre, South West Rocks	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. In accordance with section 55(3)(i) of the Local Government Act, not invite tenders for a management agreement to operate the Mid North Coast High Performance Sport Centre, South West Rocks, as this would breach provisions of the current Crown Land lease in place for the South West Rocks Country Club to operate the golf course. 2. Authorise the General Manager to negotiate a draft management agreement for the Mid North Coast High Performance Sport Centre, South West Rocks, with a view to entering a contract with the South West Rocks Country Club to operate the facility. 3. Receive a further report to enter into the management agreement once the documents have been developed and agreed with the South West Rocks Country Club for the facility operation. 	Director Operations & Planning	<p>11/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>9 May 2019</p> <p>South West Rocks Country Club notified of Councils decision. Management agreement to be drafted.</p> <p>1 August 2019</p> <p>No further update. Focus currently on project planning.</p> <p>8 November 2019</p> <p>No further update</p> <p>7 February 2020</p> <p>No further update.</p> <p>7 May 2020</p> <p>No further update.</p> <p>11/08/2020 Director Operations and Planning No further update. Informal discussion as part of project delivery only.</p> <p>6/11/2020 Director Operations and Planning Decision to proceed with construction of the Centre made at October 2020 Council meeting. Further discussions may now occur with regard to the management agreement.</p> <p>10/02/2021 Director Operations & Planning</p>

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							<p>No further update</p> <p>4/05/2021 Director Operations & Planning No further update</p> <p>4/08/2021 Director Operations & Planning Consultation with the South West Rocks Country Club is in progress in relation to the drafting of the Management Agreement and the associated conditions. Legal support engaged to assist with the drafting.</p> <p>3/11/2021 Executive Officer - Operations & Planning No further update.</p>
25/06/2019	Ordinary Council Meeting - 25 June 2019	9.1	Kempsey Airport - Noise Management Plan and Fly Neighbourly Advice	Commenced	<p>1. That Council acknowledge that the Airport has been operating in its current location being Sherwood Road, Aldavilla since 1936.</p> <p>2. That Council acknowledge that it has a responsibility to manage the Airport as a valuable community asset to the benefit of the entire Shire.</p> <p>3. That Council note the submissions received during the 12-week public exhibition period in relation to the draft Noise Management Plan (NMP) / Fly Neighbourly Advice (FNA) and the responses provided by The Airport Group and Council. That they be notified of the outcome in writing.</p> <p>4. That Council note the amendments made by The Airport Group between the draft NMP/FNA and final NMP/FNA as a result of:</p> <ol style="list-style-type: none"> a. community feedback gained through the public submission process; and b. the Office of Airspace Regulation's submission on the draft NMP/FNA. <p>5. That Council adopt the Kempsey Airport NMP dated June 2019 subject to the following recommendations.</p>	Manager Commercial Business	<p>4/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>15 July 2019</p> <ol style="list-style-type: none"> 1. Completed 2. Completed 3. Completed 4. Completed 5. Completed 6. FNA currently being drafted 7. Ongoing 8. Completed 9. In progress 10. In progress 11. In progress 12. In progress 13. In progress 14. Not due yet <p>9 November 2019</p> <ol style="list-style-type: none"> 1. Completed

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					<p>6. That Council proceed with the finalisation of the Fly Neighbourly Advice and:</p> <ul style="list-style-type: none"> a. Place the draft FNA on public exhibition for 28 days; and b. Present the finalised FNA to a future Council meeting for consideration and adoption. <p>7. That prior to executing any agreement negotiated by Council staff with a pilot training operator to undertake circuit training at Kempsey Airport, a report to Council is presented:</p> <ul style="list-style-type: none"> a. Demonstrating that an overall community benefit is achieved utilising the Quadruple Bottom Line assessment methodology as outlined in this report including appropriate environmental (including noise), social, financial and economic impacts; and b. With Council resolving to endorse the agreement. <p>8. That in the event a Development Application is submitted to Council involving a commercial pilot training operator undertaking circuit training activities within the Kempsey Shire then Council shall notify residences and business within a 5km radius of the airport in writing of the proposed development. For any such development application, Council as the landowner and operator of the Airport will undertake a Quadruple Bottom Line assessment as outlined in this report including appropriate environmental (including noise), social, financial and economic impacts.</p> <p>9. That Council make a request to CASA/Airservices Australia for an En-Route Supplement Australia (ERSA) entry for Kempsey Airport to be made detailing the Noise Abatement Procedures relating to circuit training as follows:</p> <ul style="list-style-type: none"> a. Local Aircraft Operators - Hours of 		<p>2. Completed</p> <p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. FNA currently on exhibition and will be presented to December 2019 Council meeting</p> <p>7. Ongoing</p> <p>8. Completed</p> <p>9. In progress – subject to finalisation of the FNA</p> <p>10. In progress</p> <p>11. In progress</p> <p>12. In progress</p> <p>13. In progress</p> <p>14. Not due yet</p> <p>3 February 2020</p> <p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Completed</p> <p>7. Completed</p> <p>8. Completed</p> <p>9. Completed</p> <p>10. In progress</p> <p>11. In progress</p> <p>12. Not Commenced – Airport Master Plan deferred to 2020/21</p> <p>13. Not Commenced – Airport Master Plan deferred to 2020/21</p> <p>14. Completed</p> <p>1 May 2020</p> <p>1. Completed</p> <p>2. Completed</p>

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					<p>Operation as follows:</p> <p>i. Monday - Friday (other than Public Holidays)</p> <p>1. 07:00 - 19:00 Australian Eastern Standard Time</p> <p>2. 07:00 - 22:00 Australian Eastern Daylight Savings Time</p> <p>ii. Saturday (Other than Public Holidays)</p> <p>1. 08:00 - 19:00 all year round</p> <p>iii. Sunday (Other than Public Holidays)</p> <p>1. 09:00 - 18:00 all year round</p> <p>iv. New South Wales Public Holidays</p> <p>1. 09:00 - 18:00, with the exception of Christmas Day.</p> <p>b. Visiting Aircraft Operators - Hours of Operation as follows:</p> <p>i. Monday - Friday (other than Public Holidays)</p> <p>1. 08:00 - 19:00 all year round.</p> <p>ii. Saturday - Sunday (Other than Public Holidays)</p> <p>1. Nil hours. None permitted on weekends.</p> <p>iii. New South Wales Public Holidays</p> <p>1. Nil hours. None permitted on public holidays in NSW.</p> <p>c. Aircraft are required to climb to 1000 (preferred) or 500 feet above the aerodrome elevation prior to making the turn into the circuit, subject to consultation with CASA</p> <p>d. Transponders are to be turned on and operated in accordance with CAAP 166-01 V4.2 for all operations.</p> <p>e. Engine ground runs and run-ups should be kept to the minimum time operationally required.</p> <p>Note: the above proposed ERSA considerations are subject to feedback and consultation with CASA and may be altered in future. These considerations may also be</p>		<p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Completed</p> <p>7. Completed</p> <p>8. Completed</p> <p>9. Completed</p> <p>10. In progress</p> <p>11. In progress</p> <p>12. Not Commenced – Airport Master Plan deferred to 2020/21</p> <p>13. Not Commenced – Airport Master Plan deferred to 2020/21</p> <p>14. Completed</p> <p>10/08/2020 Manager Commercial Business</p> <p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Completed</p> <p>7. Completed</p> <p>8. Completed</p> <p>9. Completed</p> <p>10. In progress</p> <p>11. In progress</p> <p>12. Not Commenced – Airport Master Plan deferred to 2021/22</p> <p>13. Not Commenced – Airport Master Plan deferred to 2021/22</p> <p>14. Completed</p> <p>2/11/2020 Manager Commercial Business</p> <p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Completed</p>

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					<p>subject to a risk assessment process prior to implementation.</p> <p>10. That Council's strategic planning activities are strengthened with the aim to minimise conflict between incompatible land uses surrounding the Airport and ensure that permissible uses are compatible with aviation activities and subsequent identified development standards are reflected in the Local Environmental Plan (LEP) and Development Control Plan (DCP).</p> <p>11. That Council resolve to notate on section 10.7 planning certificates:</p> <p style="margin-left: 20px;">a. for s10.7.2 - the applicable ANEF contour overlay constraints, as included in the planning scheme; and</p> <p style="margin-left: 20px;">b. for s10.7.5 - the same as the s10.7.2 and, if applicable, a notation identifying the linear distance to the boundary of the airport land if it is within 5 kilometres.</p> <p>12. That Council resolve to develop a draft Airport Master Plan, inclusive of ANEF contours which will be used to inform Council's land-use planning instruments and present this to a future Council meeting for consideration prior to public exhibition.</p> <p>13. That Council note that once ANEF contours are developed (in conjunction with an Airport Master Plan for Kempsey Airport) and adopted, clause 7.8 of the LEP regarding development in areas subject to aircraft noise would have effect. That in the interim that Council informs the proponent of any development application within 5 km of the airport that there is a potential noise impact that needs to be further investigated or considered.</p> <p>14. That Council acknowledge the involvement of the Kempsey Airport Reference Group (KARG) in the development of the NMP and</p>		<p>7. Completed</p> <p>8. Completed</p> <p>9. Completed</p> <p>10. In progress</p> <p>11. In progress</p> <p>12. Not Commenced – Airport Master Plan deferred to 2021/22</p> <p>13. Not Commenced – Airport Master Plan deferred to 2021/22</p> <p>14. Completed</p> <p>3/02/2021 Manager Commercial Business</p> <p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Completed</p> <p>7. Completed</p> <p>8. Completed</p> <p>9. Completed</p> <p>10. In progress</p> <p>11. In progress</p> <p>12. Not Commenced – Airport Master Plan deferred to 2021/22</p> <p>13. Not Commenced – Airport Master Plan deferred to 2021/22</p> <p>14. Completed</p> <p>28/04/2021 Manager Commercial Business</p> <p>1. Completed</p> <p>2. Completed</p> <p>3. Completed</p> <p>4. Completed</p> <p>5. Completed</p> <p>6. Completed</p> <p>7. Completed</p> <p>8. Completed</p> <p>9. Completed</p> <p>10. In progress</p>

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					that in accordance with the KARG Terms of Reference that after finalisation of the FNA KARG has fulfilled the role, is thanked for its service and is disbanded.		<p>11. In progress 12. Not Commenced – Airport Master Plan deferred to 2021/22 13. Not Commenced – Airport Master Plan deferred to 2021/22 14. Completed</p> <p>5/08/2021 Manager Commercial Business As per previous comments.</p> <p>9/11/2021 Manager Commercial Business As per previous comments.</p>
22/10/2019	Ordinary Council Meeting - 22 October 2019	9.7	Outdoor Dining Approvals	Commenced	<p>1. That the moratorium on the payment of fees and charges associated with the commercial use of footpath areas within the Kempsey Shire, villages and town centres be extended to 30 June 2025.</p> <p>2. That Council opt in to the NSW Outdoor Dining Policy 2019 and work with Service NSW and the Easy To Do Business program to ensure that all safety and legislative compliance issues are met by business owners through the self-assessment and lodgement process as outlined in the Policy.</p> <p>3. That Council receive a report to the June 2024 meeting to consider the reintroduction of charges for outdoor dining.</p>	Manager Commercial Business	<p>4/08/2020 Manager – Governance and Information Services Previous updates from Matters in Progress</p> <p>2 November 2019</p> <p>1. Complete 2. Complete 3. Not yet due</p> <p>22 January 2020</p> <p>1. Complete 2. Complete 3. Not yet due</p> <p>1 May 2020</p> <p>1. Complete 2. Complete 3. Not due until June 2024. No further updates will be provided on this item until 2024.</p>
19/05/2020	Ordinary Council Meeting -	11.2	Crescent Head Water Treatment Plant Procurement Update	Commenced	That Council: 1. Not continue with negotiations with Microfloc Pty Ltd for tender TQE 17/25 as	Manager Water & Sewer	10/08/2020 Process Engineer Council has discontinued with negotiations with Microfloc Pty Ltd for tender TQE 17/25

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
	19 May 2020				<p>previously resolved under the provisions of clause 178(3)(e) of the Local Government Regulation 2005.</p> <p>2. Not proceed with entering into a contract for tender TQE 17/25 under the provisions of clause 178(3)(a) of the Local Government Regulation 2005.</p> <p>3. Progress with the Concept Design and Specification development work for the proposed revised package Water Treatment Plant option for the Crescent Head water supply scheme, prior to calling tenders via the open tendering method for the detailed design and construction.</p>		<p>as previously resolved under the provisions of clause 178(3)(e) of the Local Government Regulation 2005.</p> <p>Council did not proceed with entering into a contract for tender TQE 17/25 under the provisions of clause 178(3)(a) of the Local Government Regulation 2005.</p> <p>Council is progressing with the Concept Design and Specification development work for the proposed revised package Water Treatment Plant option for the Crescent Head water supply scheme.</p> <p>6/11/2020 Director Operations and Planning The status remains unchanged. Project update provided at Councillor Workshop on 4 November 2020.</p> <p>8/02/2021 Manager Water & Sewer Status remains unchanged</p> <p>4/05/2021 Manager Water & Sewer Council has gained Section 60 Endorsement for the Options Assessment for Crescent Head Water Treatment Plant after completing a rigorous testing program. GHD have been engaged to prepare the Concept Design for the Plant.</p> <p>19/07/2021 Manager Water & Sewer Status unchanged</p> <p>3/11/2021 Executive Officer - Operations & Planning Concept Design for the plant is due 4/11/2021. Council has applied for a liquid trade waste license through the Department of Planning Industry and Environment for sludge disposal for the new treatment plant.</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
19/05/2020	Ordinary Council Meeting - 19 May 2020	9.10	Great Koala National Park Proposal	Commenced	That Council: 1. Note the Mid North Coast Joint Organisation has resolved to support the Great Koala National Park (GKNP) project. 2. Recognise the potential for broader regional and ecological benefits that could be realised through the GKNP proposal. 3. That council receive a further report including a business case for the proposal prior to further considering it's support	Manager Strategic & Asset Planning	<p>7/08/2020 Manager Strategic and Asset Planning The following extract was recently posted on the Great Koala National Park Facebook page on 5 August 2020:</p> <p>In July the University of Newcastle was successful in its bid to undertake a business case and economic study for the proposed Great Koala National Park (GKNP).</p> <p>The output will be the development of a business case, which demonstrates the benefits of investment in the GKNP for the following areas. Employment Opportunities Economic benefits Visitors and tourism</p> <p>The study has been funded jointly by Bellingen Shire Coffs Harbour City Council Destination North Coast</p> <p>6/11/2020 Manager Strategic and Asset Planning No further update.</p> <p>5/02/2021 Manager Strategic & Asset Planning An independent assessment of the economic impact and an environmental benefit analysis of the Great Koala National Park was jointly commissioned by Bellingen Shire Council, Coffs Harbour City Council and Destination North Coast. This report was recently completed by the University of Newcastle in February 2021. It is planned to brief Councillors on this report in March 2021.</p>

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							<p>5/05/2021 Manager Strategic & Asset Planning Councillors were briefed by the University of Newcastle on their findings in March 2021.</p> <p>9/08/2021 Executive Officer No further update.</p> <p>9/11/2021 Manager Strategic & Asset Planning No further update.</p>
19/05/2020	Ordinary Council Meeting - 19 May 2020	9.3	Water Restrictions Implementation Review	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the information summary provided on management of water supply provisions during recent intense drought conditions. 2. Revise the Drought Management Plan in accordance with the recommendations of this report in conjunction with the development of the Integrated Water Cycle Management Strategy. 3. Acknowledge the efforts of the Water and Sewer team and other key Council staff involved in the management of water supply during the intense drought conditions. 	Manager Water & Sewer	<p>10/08/2020 Process Engineer</p> <ol style="list-style-type: none"> 1. Council noted the information summary provided on management of water supply provisions during recent intense drought conditions. 2. Revision of the Drought Management Plan in accordance with the recommendations of this report in conjunction with the development of the Integrated Water Cycle Management Strategy is underway. 3. Council acknowledge the efforts of the Water and Sewer team and other key Council staff involved in the management of water supply during the intense drought conditions. <p>9/11/2020 Director Operations & Planning Status of item 2 remains per previous update.</p> <p>8/02/2021 Manager Water & Sewer No update</p> <p>4/05/2021 Manager Water & Sewer No update as Integrated Water Cycle Management Strategy is progressing</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
							<p>19/07/2021 Manager Water & Sewer Status remains unchanged</p> <p>3/11/2021 Executive Officer - Operations & Planning Status remains unchanged</p>
19/05/2020	Ordinary Council Meeting - 19 May 2020	9.6	Land Acquisition - Part 1024 Point Plomer Road, Crescent Head	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pay compensation in the amount of \$61,425 (GST Exclusive) to the owner of Lot 2 DP259465 for the acquisition of that part of Lot 2 DP259465 more particularly described as Lot 1 in plan of acquisition DP1259323. 2. Pursuant to Section 10 of the Roads Act 1993, on the acquisition of Lot 1 DP1259323 dedicate it as public road. 3. Pursuant to Section 377 of the Local Government Act 1993, delegate authority to the General Manager to sign: <ol style="list-style-type: none"> a. Deed of Acquisition/ Contract for the Sale of Land b. Revenue NSW Purchaser Declaration Form c. Letter to Revenue NSW seeking exemption from the payment of stamp duty d. Land Registry Services Transfer Form 	Director Operations & Planning	<p>11/08/2020 Executive Officer Operations & Planning Acquisition documents prepared and sent to landowners legal representative. Awaiting their signature and return to Council. Landowner is presently liaising with State Government regarding variation of the Bio- conservation Agreement that will be required before the land acquisition can be concluded.</p> <p>3/11/2020 Executive Officer Operations & Planning Acquisition Deeds have been exchanged. Awaiting Ministerial Approval to amend Bioconservation Agreement.</p> <p>12/02/2021 Executive Officer Still awaiting Bioconservation Agreement. No change.</p> <p>4/05/2021 Executive Officer Bio-conservation agreement has been signed. Awaiting registration of the agreement. Land owner has consented to Council entering the land for construction.</p> <p>3/08/2021 Executive Officer No further update.</p> <p>2/11/2021 Executive Officer - Operations & Planning</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
							Settlement in progress. Once confirmed, will proceed to dedicate required land as a public road.
19/05/2020	Ordinary Council Meeting - 19 May 2020	9.7	Land Acquisitions - Clyde Street, Kempsey	Completed	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pay compensation in the amount of \$136,000 (GST Exclusive) for the acquisition of part Lot 2 Deposited Plan 737746 for the acquisition of that part of Lot 2 Deposited Plan 737746 more particularly described as Lot 1 in Plan of Acquisition Deposited Plan 1263874. 2. Pay compensation in the amount of \$75,000 (GST Exclusive) for the acquisition of the whole of Lot 192 Deposited Plan 778789. 3. Create rights of carriageway as shown marked (A) & (B) in Plan of Acquisition Deposited Plan 1263874. 4. Pursuant to Section 59 of the Land Acquisition (Just Terms Compensation) Act 1991 pay the legal and valuation fees reasonably incurred by the owners of Lot 2 Deposited Plan 737746 and Lot 192 Deposited Plan 778789. 5. Pursuant to Section 34 of the Local Government Act 1993, give public notice for a minimum of 28 days of the draft resolution "It is intended to classify Lot 1 Deposited Plan 1263874 and Lot 192 Deposited Plan 778789 (land in Clyde Street, Kempsey) as operational land". 6. Consider a further report on the land classification post conclusion of the notification period. 7. Pursuant to Section 377 of the Local Government Act 1993 delegate authority to the General Manager to sign: <ol style="list-style-type: none"> a. Contract for the Sale of Land/Deed of Land Acquisition and Creation of Rights of Carriageway; b. Revenue NSW Purchaser Declaration 	Director Operations & Planning	<p>11/08/2020 Executive Officer Operations & Planning Instruction given to Council solicitors to prepare acquisition documents and documents to create rights of carriageway. Awaiting draft documents from solicitor prior to release to landowners.</p> <p>3/11/2020 Executive Officer Operations & Planning Contracts for Acquisition have been prepared by Council's Solicitor. Awaiting registration of Plan of Acquisition.</p> <p>11/02/2021 Executive Officer Contracts have been exchanged one of the property owners.</p> <p>4/05/2021 Executive Officer Contracts with all property owners now exchanged.</p> <p>Councils solicitor has advised that survey plan of acquisition can be lodged for registration. Awaiting survey registration.</p> <p>3/08/2021 Executive Officer Plan is now registered. Council report for land classification due to be reported to Council in September.</p> <p>10/11/2021 Executive Officer: Land classification resolved. Acquisition process complete.</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					Forms; and c. Letters to Revenue NSW requesting exemption from the payment of stamp duty for the acquisition of Lot 1 Deposited Plan 1263874 and Lot 192 Deposited Plan 778789.		
16/06/2020	Ordinary Council Meeting - 16 June 2020	11.5	Steuart McIntyre Dam Water Treatment Plant Procurement and Capacity	Commenced	That Council: 1. Not continue with negotiations with Microfloc Pty Ltd for provision of single tender design and construct contract as previously resolved under the provisions of clause 55(3)(k) of the Local Government Act 1993. 2. Progress with the Options Assessments, Concept Design and Specification development work for the proposed 10ML/day Water Treatment Plant option for the Kempsey and Lower Macleay water supply scheme, prior to calling tenders via the open tendering method for the detailed design and construction.	Manager Water & Sewer	<p>6/08/2020 Process Engineer 1.Council has ceased negotiations with Microfloc Pty Ltd for the provision of a single tender design and construct tender.</p> <p>2.Council is negotiating finalisation of the options assessment with Department of Planning Industry & Environment to enable progression to the concept design phase.</p> <p>9/11/2020 Director Operations & Planning With regard to item 2 the options assessment is complete and agreed with Department of Planning Industry & Environment. Concept design and specification development phase now commencing. Project update provided at November Councillor Workshop.</p> <p>8/02/2021 Manager Water & Sewer Status unchanged</p> <p>4/05/2021 Manager Water & Sewer Council has gained Section 60 endorsement for the Options Assessment for the Treatment Plant. A consultant is being engaged for the preparation of the Concept Design.</p> <p>19/07/2021 Manager Water & Sewer Council has engaged a consultant to prepare the Concept Design for the Treatment Plant.</p> <p>3/11/2021 Executive Officer - Operations & Planning</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
							Concept Design is progressing with a 60% concept design and safety in design workshop completed.
15/12/2020	Ordinary Council Meeting - 15 December 2020	9.2	Voluntary Planning Agreement: 600 Macleay Valley Way	Completed	<p>That Council:</p> <ol style="list-style-type: none"> 1. Consider the attached draft planning agreement dealing with the provision of water and sewer infrastructure to 600 Macleay Valley Way associated with a planning proposal to allow development of a Highway Service Centre on the land. 2. Endorse the mandatory public notification of the planning agreement for a minimum period of 28 days. 3. Delegate to the General Manager the authority to execute the agreement if he is satisfied there are no further changes required following the notification period, noting that the General Manager will also approve the making of the associated changes to the Kempsey Local Environmental Plan 2013 at the same time, as previously resolved by Council. 	Manager Strategic & Asset Planning	<p>5/02/2021 Manager Strategic & Asset Planning The draft VPA was publicly notified on Friday 18 December 2020 with a due date for comments by Monday 25 January 2021, 10 days longer than the statutory requirement of 28 days to allow for the holiday period. One submission was received from the adjoining landowner primarily outlining concerns around perceived differences in contributions payable. The GM has responded to the queries raised and is now awaiting the final document for signature. The final VPA is now with the proponent to arrange relevant signatories to the document and return the signed copies to Council so that the GM can execute the agreement and make the associated LEP.</p> <p>5/05/2021 Manager Strategic & Asset Planning The VPA is still with the proponent to arrange relevant signatories to the document and return the signed copies to Council so that the GM can execute the agreement and make the associated LEP.</p> <p>6/08/2021 Executive Officer As per the response for the matter "Planning Proposal - 600 Macleay Valley Way, South Kempsey (KLEP2013-AM-24)", the Gateway determination was altered and terminated by DPIE as the proponent was unable to provide a signed VPA with in the timeframes granted by the department.</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
							<p>A fresh planning proposal to enable a highway service centre at 600 Macleay Valley Way, South Kempsey has now been lodged (KLEP2013-AM-33) which is recommended for the approval of Council to proceed to Gateway determination.</p> <p>It is recommended that the VPA be required for the new planning proposal.</p>
15/12/2020	Ordinary Council Meeting - 15 December 2020	9.8	Proposed Road Closure at Willi Willi	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> Pursuant to Section 38D of the <i>Roads Act 1993</i> publish a Notice of Road Closure in the NSW Government Gazette to close part of the unnamed Council public road situated on the western boundary of Lot 26 DP752424 (1338 Warbro Brook Road, Willi Willi) with the extent of road to be closed sufficient in dimensions to ensure that the dwelling and all other structures no longer encroach onto the public road network. On closure, vest the land contained in the closed road as operational land. Pursuant to Section 44 of the <i>Roads Act 1993</i> accept the opening of a public road within Lot 26 DP752424 as compensation for the land comprised in the road closure; provided that the road to be opened continues to link Warbro Brook Road with the Council public road network to the north of Lot 26 DP752424; and the road is opened and dedicated to the public prior to the Notice of Road Closure being published. Pursuant to Section 377 of the <i>Local Government Act 1993</i> delegate 	Director Operations & Planning	<p>11/02/2021 Executive Officer Land owner advised to retain surveyor to prepare plan of road closure and land acquisition.</p> <p>4/05/2021 Executive Officer No further update</p> <p>3/08/2021 Executive Officer Land owner expected to provide survey in the next two months to enable matter to progress.</p> <p>2/11/2021 Executive Officer - Operations & Planning No further update</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>Authority to the General Manager to sign:</p> <ol style="list-style-type: none"> a. Survey plan of road closure and road opening b. Deed of road opening and road closure c. Land Registry Services Forms <p>5. Confirm that all fees and costs involved in the road closure and road opening be the sole responsibility of the owners of Lot 26 DP752424.</p>		
16/02/2021	Ordinary Council Meeting - 16 February 2021	9.12	Change of Council Ordinary Meeting Dates	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Reschedule the June 2021 Ordinary Meeting from 15 June 2021 to 22 June 2021 to avoid conflicting with the June long weekend, 2. Reschedule the October 2021 Ordinary Meeting from 19 October 2021 to 26 October 2021 to provide sufficient time for the preparation and finalisation of the annual audited financial statements, 3. Reschedule the April 2022 Ordinary Meeting from 19 April 2022 to 26 April 2022 to avoid conflicting with Easter, 4. Amend its Code of Meeting Practice (the Code) to automatically defer meetings by one week where the Tuesday, Friday, or Monday before the meeting, or the meeting day, falls on a Public Holiday, and 5. Progress the amendment of the Code on or after September 2021. 	Manager Governance & Information Services	<p>5/05/2021 Manager Governance & Information Services</p> <ol style="list-style-type: none"> 1. Complete. June Ordinary Meeting has subsequently been rescheduled to 29 June. 2. Complete. 3. Complete. 4. To be progressed post 2021 Local Government Elections 5. As per above. <p>9/08/2021 Executive Officer - Corporate and Commercial</p> <p>No further update will be provided until after the 2021 Local Government Election</p>
16/02/2021	Ordinary Council Meeting -	9.4	Proposed Road Closure - Part Waiabar	Commenced	<p>That Council:</p> <p>Pursuant to Section 38D of the <i>Roads Act 1993</i> publish a Notice of Road Closure in the <i>NSW</i></p>	Director Operations & Planning	4/05/2021 Executive Officer

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
	16 February 2021		Avenue, South West Rocks		<p><i>Government Gazette</i> to close part of Waiabar Avenue comprising an area of 504m2 (or thereabouts) adjoining the southern boundary of Lot 10 DP882846.</p> <ul style="list-style-type: none"> . Vest the land in the closed road in Council as operational land. . Sell the land contained in the closed road by process of public auction. . Pursuant to Section 377 of the <i>Local Government Act 1993</i> delegate Authority to the General Manager to: <ul style="list-style-type: none"> a. Sign the survey plan of road closure, b. Sign all Land Registry Services documents, c. Sign the Agency Agreement for the appointment of an agent to sell the land, d. Negotiate with any potential purchaser post auction, a sale price that the General Manager considers advantageous to Council should the land not sell at auction, and e. Sign the Contract for the Sale of Land. 		<p>Survey plan of road closure received. Sub division application to be lodged and processed prior to plan registration.</p> <p>3/08/2021 Executive Officer Subdivision application lodged and awaiting determination.</p> <p>2/11/2021 Executive Officer - Operations & Planning Sub-division approved. Plan of road closure lodged at Land Registry Services. Survey plan has been registered. Application for title lodged with Land Registry services.</p>
16/02/2021	Ordinary Council Meeting - 16 February 2021	9.5	South Kempsey Pressure Sewer Scheme	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the progress of the project. 2. Pursuant to section 610B(2) of the Local Government Act 1993, adopt the methodology for determining the fee for the new service as outlined in 'Methodology for determining fee for the new service' section of this report. 3. Delegate authority to the General Manager to execute deeds with the landowners connecting to the South Kempsey Pressure Sewer Scheme which will provide for responsibilities, infrastructure, access arrangements, 	Manager Strategic & Asset Planning	<p>5/05/2021 Manager Strategic & Asset Planning Landowners who expressed a desire to connect to the South Kempsey Pressure Sewer Scheme have been provided with deeds for execution. Deeds are progressively being signed and returned to Council for execution by the General Manager.</p> <p>6/08/2021 Executive Officer A total of 21 Deed Agreements have been signed by landowners and are awaiting execution by Council.</p>

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					application of fees and any required easements.		<p>One agreement remains to be executed which is critical to enabling the project to be tendered. This is expected to occur in the near future.</p> <p>9/11/2021 Manager Strategic & Asset Planning Council will execute the Deed Agreements once a contract is in place for the construction of the South Kempsey pressure sewer scheme. This is expected to occur in the near future.</p>
16/02/2021	Ordinary Council Meeting - 16 February 2021	9.7	Proposed Road Closure and Purchase at Blewitts Lane, South Kempsey	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Pursuant to Section 38D of the <i>Roads Act 1993</i> publish a Notice of Road Closure in the <i>NSW Government Gazette</i> to close to a width of 10.06 metres that part of Blewitts Lane, along the southern boundary of Lot 113 DP754400 and then to a width of 20.115 metres along the southern boundary of Lot 13 DP1160450. 2. Note the submission received from the owner of Lot 113 DP754400. 3. Vest the land in the closed road in Council as operational land. 4. Sell the land in the closed road to the owner of Lot 13 DP1160450 at its full market value as determined by Council's Consulting Valuer. 5. Pursuant to Section 377 of the <i>Local Government Act 1993</i> delegate Authority to the General Manager to sign: <ol style="list-style-type: none"> a. Survey plan of road closure b. Contract for the Sale of Land c. Land Registry Services documents being: 	Director Operations & Planning	<p>4/05/2021 Executive Officer Survey plan of road closure received. Sub-division application lodged. Awaiting sub-division approval.</p> <p>3/08/2021 Executive Officer No further update.</p> <p>2/11/2021 Executive Officer - Operations & Planning Sub-Division approval granted. Lodged survey at Land Registry Services, awaiting registration.</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<ul style="list-style-type: none"> i. Application for the issue of a certificate of title for the land in the closed road ii. Transfer form 		
16/03/2021	Ordinary Council Meeting - 16 March 2021	10.1	Request for Speed Zone Review - Crescent Head Road	Commenced	That Council request the Local Traffic Committee to undertake a formal review of the speed limit for Crescent Head Road.	Manager Strategic & Asset Planning	<p>5/05/2021 Manager Strategic & Asset Planning This will be considered at the LTC meeting scheduled for the 1 June 2021.</p> <p>6/08/2021 Executive Officer This was reported to the June LTC. Council endorsed at its June 2021 meeting the recommendation of the Committee to request TfNSW to undertake a speed zone review of Crescent Head Road (end 70kmh zone to 50kmh zone Crescent Head). Council is preparing a submission to TfNSW and expect a review completed by end September 2021.</p> <p>10/11/2021 Executive Officer: The outcome of the review is expected to be reported to the December Local Traffic Committee meeting.</p>
16/03/2021	Ordinary Council Meeting - 16 March 2021	9.2	Plans of Management for Council Managed Community Crown Lands	Commenced	<p>That Council in accordance with Sections 38, 39, 40 and 40A of the Local Government Act 1993:</p> <ul style="list-style-type: none"> 1. Update the draft Council Managed Crown Land Plan of Management for the Macleay Valley Coast Holiday Parks Annual Licence and Concept Plans as reported at agenda item 9.1 of the 16 March 2021 Ordinary Council meeting; 2. Forward a copy of the draft Council Managed Crown Land Plan of 	Manager Commercial Business	<p>28/04/2021 Manager Commercial Business</p> <ul style="list-style-type: none"> 1. Completed; 2. In progress - waiting for Native Title Advice to be completed prior to forwarding the draft POM to DPIE for concurrence and subsequent public exhibition; 3. subject to 2. above; 4. Not commenced; 5. Not Commenced; 6. Commenced. <p>5/08/2021 Manager Commercial Business</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>Management to the NSW Department of Planning, Industry and Environment, as the landowner, prior to public exhibition;</p> <p>3. Revise the draft Council Managed Crown Land Plan of Management with any direction received from the NSW Department of Planning, Industry and Environment, before placing on public exhibition for a minimum period of 28 days and inviting the public to make submissions over a period of 42 days;</p> <p>4. Hold a public hearing in respect of the draft Plan of Management given the proposed alteration of the initial assigned categories of some community land;</p> <p>5. Bring the final version of the draft Plan of Management (inclusive of any changes made as a result of the community consultation) back to a future Council meeting for consideration and adoption; and</p> <p>6. That we review and update the draft Council Managed Crown Lands Plan of Management to provide additional information, in relation to operations and upgrade plans of other licence holders.</p>		<p>1. Completed;</p> <p>2. Draft POM sent to DPIE - waiting for DPIE concurrence before placing on public exhibition;</p> <p>3. subject to 2. above;</p> <p>4. Not commenced;</p> <p>5. Not Commenced;</p> <p>6. Commenced.</p> <p>9/11/2021 Manager Commercial Business As per above - no further progress at this stage.</p>
20/04/2021	Ordinary Council Meeting - 20 April 2021	10.2	Spooners Avenue - Construction and Sealing	Commenced	<p>1. Affirm Spooners Avenue as a high priority road for upgrading that needs construction and sealing;</p> <p>2. Council pursues grant funding to expedite the works; and</p> <p>3. If suitable grant funding is not obtained before the adoption of Council's Delivery Program for 2022-2025 that the pursuit of grant funding</p>	Director Operations & Planning	<p>4/05/2021 Director Operations & Planning Grant opportunities will be considered as they arise acknowledging Council's resolution of May 2019 with regard to priority unsealed roads for sealing. Inclusion of an action in the next Delivery Program will be considered as it is developed.</p> <p>8/08/2021 Director Operations & Planning</p>

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					for this road will be considered for inclusion in the Delivery Program for 2022-2025.		<p>Grant opportunity via the Road Safety Program considered, however the road has no accident history so is not suited for application.</p> <p>Action shall be considered for the Delivery Program when developed in line with the resolution.</p> <p>3/11/2021 Executive Officer - Operations & Planning No further update.</p>
20/04/2021	Ordinary Council Meeting - 20 April 2021	9.1	Macleay Valley Coast Holiday Parks - Annual Licences and Master Plans	Completed	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note that the revenue generated by the Macleay Valley Coast Holiday Parks provides an important funding source to improve all crown reserves under Kempsey Shire Council's management, which would otherwise be funded from general ratepayer funds. 2. Note the Macleay Valley Coast Holiday Park Stakeholder Engagement Report undertaken by Locale Consulting. 3. In relation to Annual Licences within the Macleay Valley Coast Holiday Parks: <ol style="list-style-type: none"> a. Note the Macleay Valley Coast Holiday Parks Annual Licence Social and Economic Impact Assessment undertaken by Locale Consulting; b. Note the proposed change in Annual Licences Fees and Charges to be placed in the draft 2021/22 Kempsey Shire Council Fees and 	Manager Commercial Business	<p>28/04/2021 Manager Commercial Business</p> <ol style="list-style-type: none"> 1. Completed 2. Completed 3. <ol style="list-style-type: none"> a. Completed b. Completed c. Completed d. In progress 4. Completed <p>5/08/2021 Manager Commercial Business</p> <ol style="list-style-type: none"> 1. Completed 2. Completed 3. <ol style="list-style-type: none"> a. Completed b. Completed c. Completed d. In progress 4. Completed <p>9/11/2021 Manager Commercial Business</p> <ol style="list-style-type: none"> 1. Completed 2. Completed 3. Completed 4. Completed

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>Charges, which will be presented to Council in April 2021 prior to public exhibition;</p> <p>c. Adopt the attached Licence d Sites Management Policy and Annual Licence Site Management Strategy ; and</p> <p>d. Note that a fair and transparent plan for the rationalisation of the annual sites, consistent with the Annual Licence Strategy and Site Development Plans, will be developed and communicated to the Annual Site Licence Holders by 31 December 2021.</p> <p>4. Adopt the Macleay Valley Coast Holiday Parks 10-year Concept Plans for Grassy Head, Stuarts Point, Hat Head, Horseshoe Bay (Alternative Plan) and Crescent Head Holiday Parks (Alternative Plan).</p>		
20/04/2021	Ordinary Council Meeting - 20 April 2021	9.2	March 2021 Flood Event	Completed	<p>That Council:</p> <ol style="list-style-type: none"> Note the information provided within this report regarding the management and control of the flood natural disaster event within the Kempsey Shire local government area and the ongoing recovery actions. Acknowledge the significant effort that has occurred by government agencies, especially the NSW State Emergency Service (SES), not for profits, the private sector and from within the community in response to the flood emergency and the 	Director Operations & Planning	<p>4/05/2021 Director Operations & Planning Actions are being undertaken in accordance with the resolution of Council to support recovery and assistance efforts.</p> <p>11/08/2021 Executive Officer - Operations & Planning No further update.</p> <p>3/09/2021 Executive Officer - Operations & Planning Acknowledgement letters sent in accordance with items 10, 11 and 12 of the resolution.</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>immediate relief works via the Recovery Taskforce.</p> <ol style="list-style-type: none"> 3. Acknowledge the significant effort by Council staff in response to the flood emergency and in supporting the community at this time. 4. Acknowledge that many property owners have suffered substantial loss to property and livelihood as a result of the flood. 5. Note the provisions included within Council's 'Hardship Relief to Ratepayers' procedure (procedure 5.4.4) and in particular, clause 5 Hardship Assistance – Natural Disasters, which apply to all categories of ratepayers. 6. Waive interest on rates and charges for the period to 30 June 2021, in relation to owners of properties and local businesses which have been damaged or destroyed in the March 2021 flood emergency, where the ratepayer enters into an approved payment arrangement in accordance with Council's Hardship Relief to Ratepayers' procedure (procedure 5.4.4). 7. Waive water usage charges, on a case-by-case basis, where ratepayers can demonstrate substantial increase in water usage as a result of the flood event. 8. Waive the fees for food shop inspections until 30 June 2021. 9. Note that residents and businesses' flood damaged waste is being removed at no charge as detailed 		<p>No further actions outstanding.</p>

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					<p>within this report. Note plans in place to remove silage plastic for flood impacted primary producers.</p> <p>10. That council formally correspond with the ADF to acknowledge and thank them for their assistance during the March 21 Flood.</p> <p>11. That council formally correspond with the SES and the RFS/Fire and Rescue to acknowledge and thank them for their assistance during the March 21 Flood.</p> <p>12. Council formally corresponds and acknowledges the Police and particularly the Local Emergency Operations Controller (LECON) and thank them for their assistance during the March 21 Flood.</p>		
18/05/2021	Ordinary Council Meeting - 18 May 2021	9.2	Lease of South West Rocks Tourist Village	Commenced	That Council in its capacity as the Crown Land Manager of the South West Rocks Holiday and Leisure Reserves Reserve Trust sign the lease agreement of 30 years plus a 10-year option with INA Operations Pty Limited.	Manager Commercial Business	<p>4/08/2021 Manager Commercial Business The Reserve Trust has signed the lease. The lease has been forwarded to the lessee for signature. Once the lease has been signed by both parties the lease will be forwarded to DPIE for Minister's consent.</p> <p>9/11/2021 Manager Commercial Business Execution of the lease agreement has been delayed due to COVID-19 situation in Sydney.</p>
18/05/2021	Ordinary Council Meeting - 18 May 2021	9.5	Proposed Road Closure at Bellbrook	Commenced	<p>That Council:</p> <p>1. Pursuant to Section 38D of the <i>Roads Act 1993</i> publish a Notice of Road Closure in the <i>NSW Government Gazette</i> to close part of the unnamed Council public road situated within Lot 85 Deposited Plan 752426 with the extent to be closed sufficient in dimensions to ensure that the dwelling and garage and any other</p>	Director Operations & Planning	<p>10/08/2021 Executive Officer The landowner has been advised of the Council resolutions and instructed to engage a surveyor. No response from either the landowner or a surveyor he may have engaged at this stage.</p> <p>2/11/2021 Executive Officer - Operations & Planning No further update</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>built structures no longer encroach onto the public road network.</p> <ol style="list-style-type: none"> 2. On closure, vest the land contained in the closed road as operational land. 3. Pursuant to Section 44 of the <i>Roads Act 1993</i> accept the opening of a public road elsewhere within Lot 85 Deposited Plan 752426 as compensation for the land comprised in the road reserve, provided that the road to be opened continues to provide a link in the Council public road network, albeit if the road network is not presently constructed. 4. Ensure that the road opening and public dedication occurs either prior to, or simultaneous to, the publication of the Notice of Road Closure. 5. Pursuant to Section 377 of the <i>Local Government Act 1993</i> delegate Authority to the General Manager to sign: <ol style="list-style-type: none"> a. Survey plan of road closure and road opening b. Deed of road closure and road opening c. Subdivision Application d. Land Registry Services forms 6. Confirm that all fees, costs and charges involved in the road closure and road opening be the sole responsibility of the owner of Lot 85 Deposited Plan 752426. 		
29/06/2021	Ordinary Council Meeting -	9.2	Dog Walking Access & Signage Review	Completed	That Council: <ol style="list-style-type: none"> 1. Note the results of the Your Say Macleay survey and the preferred access and signage options for dog 	Manager Development & Compliance	6/08/2021 Manager Development & Compliance Advocacy will be ongoing.

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	29 June 2021				<p>walking at Hat Head, South West Rocks, Crescent Head and Grassy Head.</p> <ol style="list-style-type: none"> 2. Adopt the access options for dog walking at Hat Head, South West Rocks and Grassy Head as detailed in Attachment 4 – Preferred Access Option Maps. Adopt the access options map for Crescent Head option 1 in attachment 2. 3. Approve a budget parameter of \$15,000 in the 2021/22 Regulatory Services budget to commence implementation of the revised access signage for dog walking at Hat Head, South West Rocks, Crescent Head and Grassy Head. 4. Continue to advocate for access to alternative or extended beach off-leash areas in the Crescent Head area with National Parks & Wildlife Services and lobby appropriate state and shadow ministers for support for possible re-gazettal and/or changes to plans of management. 5. Report to a Councillor briefing around May/June 2022 to provide review and assessment on outcomes of the changes being implemented for Dogs on and off leash areas. 		Item to be revisited in May/June 2022 with the report to Council assessing the outcome of the changes to the Dogs on and off leash areas.
29/06/2021	Ordinary Council Meeting - 29 June 2021	9.5	Belgrave Street Traffic Study	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. Endorse the completion of the Belgrave Street Traffic Study as the first phase in the development of the Belgrave Street Master Plan; and 2. Defer the development of the Belgrave Street Master Plan until the completion of the NSW 	Manager Strategic & Asset Planning	<p>6/08/2021 Executive Officer No further action on this project to be undertaken until the Government's State and Regional Road classification review has been completed.</p> <p>9/11/2021 Manager Strategic & Asset Planning</p>

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					Government's State and Regional Road classification review; and 3. Receive a further report on the development of the Belgrave Street Master Plan on completion of the road classification review including any impact for the second bridge crossing or by June 2023.		The Government's State and Regional Road classification has been completed and will affect Belgrave Street. Council is awaiting the details of the review outcomes before determining the next steps for this project.
29/06/2021	Ordinary Council Meeting - 29 June 2021	9.6	Road Opening and Road Closing - Dowlings Falls Road, Toorooka	Commenced	That Council: 1. Pursuant to Section 38D of the <i>Roads Act 1993</i> publish a Notice of Road Closure in the <i>NSW Government Gazette</i> to close that part of Dowlings Falls Road shown as Lots 1 and 5 in the Plan of Acquisition for Road Purposes Within Lot 2 DP752425 and Lot 484 DP829632 and Proposed Road Closing Under the Roads Act 1993 dated 21 November 2020 prepared by Surveyor Graham McLeod Burns. 2. On closure, vest Lots 1 and 5 comprising the closed road as operational land. 3. Pursuant to Section 44 of the <i>Roads Act 1993</i> give the land in the closed road (Lots 1 and 5) to the owners of Lot 2 DP752425 and Lot 484 DP829632 as compensation for the acquisition of land for road purposes (Lots 2 and 4). 4. Pursuant to Section 10 of the <i>Roads Act 1993</i> , dedicate Lots 2 and 4 as public road. 5. Ensure that the road opening and road dedication occurs either prior to, or simultaneous to, the publication of the Notice of Road Closure.	Director Operations & Planning	3/08/2021 Executive Officer Council solicitors to be instructed to prepare acquisition deed. 2/11/2021 Executive Officer - Operations & Planning Solicitor instructed. Survey at Land Registry Services awaiting registration.

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<ol style="list-style-type: none"> 6. Pay the legal/land conveyancing costs reasonably incurred by the owners of Lot 2 DP752425 and Lot 484 DP829632 arising from the Section 44 Roads Act 1993 proposal. 7. Pursuant to Section 377 of the <i>Local Government Act 1993</i> delegate Authority to the General Manager to sign: <ol style="list-style-type: none"> a. Survey plan of Acquisition and Road Closing b. Deed of Road Closure and Road Opening c. Subdivision Application d. Land Registry Services Forms 		
20/07/2021	Ordinary Council Meeting - 20 July 2021	9.1	Crescent Head Public Domain Plan - Foreshore Car Parking Area	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> 1. acknowledge the significant community consultation to date. 2. report back to August 2021 ordinary council meeting to present the engagement scope and how it will be delivered, how will the work be funded and impacts to the Operational Plan 2021/2022. 3. bring a further report back to council in approximately 24 months with more options balancing the need for car parks on the foreshore and the need for green space, the playground design, a skate park design and location in an overall concept design that recognises the various cultures of Crescent Head, developed through a community advisory group including members of the most relevant groups (Dunghutti, ratepayers, surfing community, 	Director Operations & Planning, Manager Strategic & Asset Planning	<p>4/08/2021 Director Operations & Planning A report has been prepared for the August Ordinary Meeting of Council in accordance with the resolution.</p> <p>3/11/2021 Executive Officer - Operations & Planning Report considered by Council at the August 2021 Ordinary Meeting of Council with regard to the adoption of the engagement plan.</p> <p>9/11/2021 Manager Strategic & Asset Planning The engagement plan adopted by Council in August 2021 detailed Stage 1 as an "Audit Project Scope". This has been undertaken by Council's Internal Change Project Manager and the report is expected to be finalised in the coming weeks.</p>

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					community groups, business owners, tourism and others) and continue to keep the community engaged throughout this process.		
20/07/2021	Ordinary Council Meeting - 20 July 2021	9.2	Draft Biodiversity Strategy - Kempsey Shire	Commenced	That Council: <ol style="list-style-type: none"> 1. Approve the Draft Biodiversity Strategy for the Kempsey Shire to proceed to public exhibition for 42 days. 2. Receives a further report at the conclusion of the public exhibition period. 	Manager Strategic & Asset Planning	<p>6/08/2021 Executive Officer The Biodiversity Strategy was placed on public exhibition Monday 2 August through Council's Your Say Macleay website. The 42-day public exhibition period will conclude on 13 September 2021. A report will be prepared for Council for the February 2022 meeting (in response to the recent change in dates for the election).</p> <p>9/11/2021 Manager Strategic & Asset Planning No further update.</p>
20/07/2021	Ordinary Council Meeting - 20 July 2021	9.4	Planning Proposal - Neville Morton Drive, Crescent Head	Completed	<ol style="list-style-type: none"> 1. That the planning proposal which applies to a portion of Lot 11 DP1269181 Crescent Head, be progressed to make the amendment to the local environmental plan, described as KLEP 2013 (Amendment 25). 2. That Council staff request the Parliamentary Counsel's Office to draft the legal instrument, KLEP 2013 (Amendment 25), under s 3.36(1) of the Environmental Planning and Assessment Act 1979 to give effect to the final planning proposal. 3. That the General Manager exercise delegation from the Minister for Planning to make the amending instrument, KLEP 2013 (Amendment 25). 4. That upon the making of KLEP 2013 (Amendment 25), the Department of 	Manager Strategic & Asset Planning	<p>6/08/2021 Executive Officer Council is preparing mapping amendments (as requested by ePlanning on 5 August 2021). When the mapping is finalised and authorised to proceed by ePlanning, the General Manager will be requested to exercise delegation for the making of the instrument, which will then be lodged with DPIE for notification of the LEP amendment.</p>

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					Planning, Industry & Environment be requested to notify the plan on the NSW Legislation webpage.		
20/07/2021	Ordinary Council Meeting - 20 July 2021	9.5	Wigay Aboriginal Cultural Park Incorporation	Commenced	That Council: <ol style="list-style-type: none"> 1. Agrees to dissolve the Section 355 Committee; and 2. Supports the management of the Wigay Park under a twelve (12) month licence agreement by Wigay Park Management Committee Inc. 	Coordinator Communications & Community	<p>9/08/2021 Coordinator Communications & Community Wigay Park Cultural Committee have been informed of Council decision and will hold their AGM 18 August 2021, to ratify the Incorporated Group.</p> <p>9/08/2021 Coordinator Communications & Community Licence to be finalised after Wigay election of new delegates at the AGM and once incorporation process is finalised .</p> <p>10/11/2021 Executive Officer - Corporate and Commercial Awaiting advice from the Committee to progress the licence.</p>
17/08/2021	Ordinary Council Meeting - 17 August 2021	9.1	Slim Dusty Centre Ongoing Management	Commenced	That Council: <ol style="list-style-type: none"> 1. Acknowledges the importance of the Slim Dusty Centre to the Kempsey Shire as an ongoing key cultural tourism attraction. 2. Notes the outcomes of the detailed due diligence completed by Council officers regarding the future operation and management of the Slim Dusty Centre, as detailed within the confidential 'Overview of Commercial Negotiations' and 'Slim Dusty Centre Business Plan' attachments. 3. Authorise the General Manager to: <ol style="list-style-type: none"> a. Enter into an agreement with the Slim Dusty Foundation Limited (as 	Director Corporate & Commercial	<p>29/10/2021 Executive Officer - Corporate and Commercial The negotiation of legal agreements to convey the Slim Dusty Centre to Council are in progress and are expected to be finalised by 31 December 2021.</p>

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					<p>trustee for the Slim Dusty Museum Trust Fund) to convey and transfer the Slim Dusty Centre buildings, fixtures and fittings, excluding the Slim Dusty Museum fixtures, exhibits and memorabilia, to Council for nil cost.</p> <p>b. Enter into an agreement with Slim Dusty Foundation Limited for Council to operate and manage the Slim Dusty Centre, including the Slim Dusty Museum, based on the following key commercial terms:</p> <p>i. The payment by Council of an \$85,000 per annum fee to Slim Dusty Foundation Limited for the right to operate the Slim Dusty Museum. The annual fee incorporates the provision of museum curation services by Slim Dusty Foundation Limited, is indexed to CPI, and is subject to review at</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>five (5) yearly intervals.</p> <p>ii. Council retains all future income generated from the operation and management of the Slim Dusty Centre, including all Slim Dusty Museum income, but excluding income from the "Mates" and "Pavers" programs.</p> <p>iii. Council is responsible for all future operating and capital expenditure associated with the operation and management of the Slim Dusty Centre and the associated parcels of freehold and Crown Land, except for those costs associated with the maintenance and curation of museum exhibits.</p> <p>iv. Council will purchase the parcel of freehold land (Lot 7 DP</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>737376) from Slim Dusty Foundation Limited at an agreed time in the future using the just terms compensation process to determine sale value. In the interim, and for an initial period of five (5) years, Slim Dusty Foundation Limited will lease the freehold land to Council at a peppercorn rate of \$1 per annum.</p> <p>v. The inclusion of a contract re-opener clause that provides for a review after 10 years of the terms of the agreement between Slim Dusty Foundation Limited and Council based on the performance of the Slim Dusty Centre, taking into consideration museum visitation, and which allows either party to terminate the agreement.</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<ul style="list-style-type: none"> <li data-bbox="1104 220 1435 616">c. Subject to the execution of the agreement(s) referred to items 3(a) and (b) above, negotiate with the Department of Planning, Industry and Environment, Crown Lands, to novate the existing lease of Lot 299 DP 729768 from Slim Dusty Foundation Limited to Council, or if more advantageous, the transfer of ownership to Council. <li data-bbox="1104 624 1420 676">d. Implement the Slim Dusty Centre Business Plan. <li data-bbox="1104 684 1435 1080">e. Continue to manage the Slim Dusty Centre in accordance with the terms of conditions of the current Management Deed between Slim Dusty Foundation Limited and Council should the agreements contemplated in items 3(a) and 3(b) above not be executed by 10 December 2021. <li data-bbox="1010 1088 1420 1361">4. Notes that the financial operating impacts of the Slim Dusty Centre operations, including building depreciation, but excluding future capital expenditure requirements, are included within Council's adopted 2021-22 Budget and Long Term Financial Plan. <li data-bbox="1010 1369 1420 1422">5. Require a report be provided to a future meeting of Council once the 		

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>agreements referred to in item 3 above have been finalised.</p> <p>6. Require an update on the operations and performance of the Slim Dusty Centre be reported to Council:</p> <ul style="list-style-type: none"> a. Annually for the proposed initial ten-year term of the agreement between Slim Dusty Foundation Limited and Council; and b. Prior to the 10-year anniversary of the agreement at which time a contract review would occur under the terms of the contract re-opener clause. 		
17/08/2021	Ordinary Council Meeting - 17 August 2021	9.3	Planning Proposal - 600 Macleay Valley Way, South Kempsey	Commenced	<p>That:</p> <ol style="list-style-type: none"> 1. The Planning Proposal which seeks to permit the land use highway service centre at 600 Macleay Valley Way, South Kempsey, be submitted to the Minister for Planning for Gateway consideration pursuant to section 3.34 of the Environmental Planning and Assessment Act 1979. 2. The Secretary of the Department of Planning and Environment be requested to issue Council with written authorisation to exercise plan making delegations in relation to this proposal. 3. Subject to the Gateway determination, community consultation for the Planning Proposal be undertaken as required. 	Manager Strategic & Asset Planning	9/11/2021 Manager Strategic & Asset Planning DPIE have issued a Gateway for the Planning Proposal and exhibition has been undertaken.

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17/08/2021	Ordinary Council Meeting - 17 August 2021	9.6	New South Wales Local Roads Conference Communique 2021	Completed	<p>That Council:</p> <ol style="list-style-type: none"> 1. Note the information provided within this report on the annual Local Roads Conference held for 2021. 2. Endorse the Conference Communique. 3. Progress the Conference Communique by writing to the following Ministers and Local NSW and Australian Government MPs, and Shadow Ministers, seeking their support for the 2021 NSW Local Roads Conference outcomes: <ol style="list-style-type: none"> a. The Member for Oxley, b. The Member for Cowper, c. The Minister for Local Government NSW and the Shadow Minister for Local Government, NSW, d. The Minister for Transport and Infrastructure and the Shadow Minister for Transport and Infrastructure, NSW, e. The Minister for Regional Transport and Roads and the Shadow Minister for Regional Transport, and f. The Deputy Prime Minister and Minister for Infrastructure, Transport and Regional Development and the Shadow Minister for Infrastructure, Transport and Regional Development 	Director Operations & Planning	3/09/2021 Executive Officer - Operations & Planning Endorsement of Communique letters sent as per item 3.
21/09/2021	Ordinary Council Meeting - 21	9.5	Bushfire Local Economic Recovery Fund - Saleyards	Completed	That Council authorise the General Manager to enter into a funding deed under the Bushfire Local Economic Recovery Fund for a	Manager Commercial Business	9/11/2021 Manager Commercial Business Deed has been executed.

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	September 2021		Infrastructure Upgrade Project		substantial infrastructure upgrade of the Kempsey Regional Saleyards.		
21/09/2021	Ordinary Council Meeting - 21 September 2021	9.6	Clyde Street Car Park - Classification of Acquired Land	Completed	That Council classify Lot 1 Deposited Plan 1263874 and Lot 192 Deposited Plan 778789 (land in Clyde Street, Kempsey) as operational land.	Executive Officer - Operations & Planning	2/11/2021 Executive Officer - Operations & Planning Land classified as Operational Land
21/09/2021	Ordinary Council Meeting - 21 September 2021	9.7	Change of Council Meeting Dates due to Postponement of the 2021 Local Government Elections	Completed	That Council: <ul style="list-style-type: none"> 1. not hold an ordinary meeting of Council on Tuesday 21 December 2021 as the 2021 Local Government Election will not be declared in time to permit this meeting to be conducted 2. schedule an ordinary meeting of Council on Tuesday 25 January 2022, to be held commencing at 9.00 am in the Council Chambers at 22 Tozer Street, West Kempsey 	Manager Governance & Information Services	9/11/2021 Manager Governance & Information Services Website updated.
26/10/2021	Ordinary Council Meeting - 26 October 2021	7.1	Environment Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021	Commenced	That Council: <ul style="list-style-type: none"> 1. Calls on the NSW Government to withdraw the Environmental Planning and Assessment Amendment (Infrastructure Contributions) Bill 2021 (the Bill) from the NSW Parliament. 2. Calls on the NSW Government to undertake further consultation with the local government sector on any proposed reforms to the infrastructure contributions system. 3. Calls on the NSW Government to decouple the Independent Pricing and Regulatory Tribunal led review of the rate peg to include population 	Executive Assistant	9/11/2021 Executive Assistant Draft letter has been completed. Following approval, the letters will be sent by end of month.

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					<p>growth from the infrastructure contributions reforms.</p> <p>4. Writes to the local State Member Melinda Pavey, the Premier the Hon Dominic Perrottet MP, Treasurer the Hon Matt Kean MP, Minister for Planning and Public Spaces the Hon Rob Stokes MP and Minister for Local Government the Hon Shelley Hancock MP seeking them to withdraw the Bill.</p> <p>5. Writes to the Shadow Treasurer the Hon Daniel Mookhey MLC, Shadow Minister for Planning and Public Spaces Mr Paul Scully MP, Shadow Minister for Local Government Mr Greg Warren MP, The Greens Mr David Shoebridge MLC, Shooters, Fishers and Farmers Party the Hon Robert Borsak MLC, Pauline Hanson's One Nation the Hon Mark Latham MLC, Animal Justice Party the Hon Emma Hurst MLC, Christian Democratic Party (Fred Nile Group) the Hon Fred Nile MLC, Independent Mr Justin Field, Portfolio Committee Chair The Greens Ms Cate Faehmann, Portfolio Committee Deputy Chair Animal Justice Party the Hon Mark Pearson MLC and Committee members Liberal Party the Hon Catherine Cusack MLC and the Hon Shayne Mallard MLC, The Nationals the Hon Ben Franklin MLC and Australian Labor Party the Hon Rose Jackson MLC and the Hon Adam Searle MLC seeking their support in securing the withdrawal of the Bill from the NSW Parliament and</p>		

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					<p>outlining council's concerns with the Bill.</p> <p>6. Affirms its support to LGNSW and requests LGNSW continue advocating on our behalf to protect local government from any amendments to infrastructure contributions which leaves councils and communities worse off.</p>		
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.1	Planning Proposal to Facilitate the Airport Adventure Park	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> Following Section 3.34 of the Environmental Planning and Assessment Act 1979, submit the attached Planning Proposal to the Minister, seeking a Gateway Determination. Receive a further report on completion of all consultation activities set out in the Gateway Determination. 	Manager Strategic & Asset Planning	<p>9/11/2021 Manager Strategic & Asset Planning</p> <p>The Planning Proposal was forwarded to DPIE for a Gateway determination. DPIE assessed the Planning Proposal and advised that it was not adequate to proceed as additional information is required. The consultant who prepared the Planning Proposal is currently collating further information for submission to DPIE.</p>
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.11	Disclosure of Interest Returns	Not Commenced	<p>That Council:</p> <ol style="list-style-type: none"> note the lodgement and tabling of the Disclosure of Interest Returns, and publish these returns, in a redacted form consistent with the Information Commissioner's Guideline 1, on Council's website. 	Manager Governance & Information Services	
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.14	New South Wales Road Classification Review and Transfer	Commenced	<p>That Council:</p> <ol style="list-style-type: none"> Note the recent advice that the Kempsey-Armidale Road shall be classified to a Regional Road over its full length with the asset and management also to be transferred to the NSW Government. Acknowledge the positive impact on financial sustainability the transfer of the Kempsey-Armidale Road will have 	Director Operations & Planning	<p>3/11/2021 Executive Officer - Operations & Planning</p> <p>Collation of submissions has commenced.</p>

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					<p>in reducing Council's current deficit position for the General Fund.</p> <p>3. As part of the main round of the NSW Road Classification Review and Transfer for the following Regional Roads seek as a first priority, reclassification to a State Road classification, and second priority, remain as a Regional Road classification however with transfer of asset ownership and management to the NSW Government:</p> <ul style="list-style-type: none"> a. Macleay Valley Way b. Plummers Lane c. South West Rocks Road (Plummers Lane to Gregory Street) d. Gregory Street <p>4. As part of the main round of the NSW Road Classification Review and Transfer seek transfer of asset ownership and management to the NSW Government of the following Regional Roads:</p> <ul style="list-style-type: none"> a. Crescent Head Road b. Smithtown Road c. South West Rocks Road, including Rudder, Bissett and Washington Streets (Lord Street, East Kempsey, to Smithtown Road, Gladstone) d. Stuarts Point Road <p>5. As part of the main round of the NSW Road Classification Review and Transfer seek to</p>		

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					<p>reclassify the following Local Roads to a Regional Road classification:</p> <ul style="list-style-type: none"> a. South West Rocks Road (Smithtown Road to Plummers Lane) b. Belmore River Right Bank Road/Loftus Road/Belmore Street (South West Rocks Road, Gladstone, to Pacific Street, Crescent Head) c. Second Lane/North Street (Macleay Valley Way to River Street, West Kempsey) d. Grassy Head Road, in collaboration with Nambucca Valley Council 		
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.2	Dwelling and Carport - 17 Harold Circuit, Verges Creek DA2100009	Completed	That development consent be granted for development application DA210009, which seeks consent for a dwelling and shed at 17 Harold Circuit, Verges Creek, subject to the conditions as attached (Draft Conditions DA210009).	Manager Development & Compliance	9/11/2021 Manager Development & Compliance Consent issued to client.
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.3	2021-2022 Community Grant Recommendations	Completed	<p>Environmental Levy Grants</p> <p>Community Group - Project - Amount</p> <p>Big Nobby Bushcare Group - Weed eradication \$5,000</p> <p>Hat Head Dune Care - Weed eradication \$5,000</p>	Manager Community Partnerships	10/11/2021 Executive Officer - Corporate and Commercial Grants are being distributed in accordance with the Council resolution.

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					<p>Macleay Valley Landcare Network - Weed eradication \$1,295 Total: \$11,295</p> <p>Mayoral Community Fund Community Group - Project - Amount Stuarts Point and District Community Org.- Printer for Newsletter \$998 Rotary Club of South West Rocks - Community Jigsaw \$5,000 Kempsey District Silver Band - New Airconditioning \$3,000 Gladstone Quality Markets - Bandstand Electrical Fit Out \$4,500 Macleay Valley Arts Council - Oddfellows Hall Maintenance \$1,004 Total: \$14,502</p> <p>Sporting Grants Community Group – Project - Amount Macleay Valley Mountain Bikers - Seating and Shade \$2,805 Kempsey Tennis Club - Court Maintenance Equipment \$1,294 Kempsey Basketball Association - Training equipment \$2,446 Kempsey - Crescent Head SLSC - Nipper Boards \$2,449 Nulla Allstars Hockey Club - Goalkeeper Equipment \$2,500 Total: \$11,494</p> <p>Youth Grants Community Group – Project - Amount YP Space MNC - Exercise Equipment \$2,200 Kempsey Neighbourhood Centre - Pump Track Storage & Shade \$4,000 Total: \$6,200</p> <p>Community Safety Grants</p>		

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					<p>Community Group - Project - Amount Community Housing - Art / Safety Project \$2,490 Total: \$2,490</p> <p>Bushfire Recovery Grants Community Group – Project - Amount Hat Head Community Garden - Community Garden \$4,005 Hat Head Triathlon Club - Timing Equipment \$8,591 Kempsey Flying Club - New Airconditioning \$3,950 Upper Macleay Pre School - Playground Upgrades \$10,000 Total: \$26,546</p>		
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.4	Reconciliation Action Plan	Completed	<p>That Council:</p> <ol style="list-style-type: none"> Note the progress of the Reconciliation Action Plan and the work undertaken to date; and Endorse the draft Reconciliation Action Plan to be placed on public exhibition for three months from November 2021 to the end of January 2022. 	Manager Community Partnerships	10/11/2021 Executive Officer - Corporate and Commercial RAP placed on public exhibition as per Council resolution.
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.5	Voluntary House Raising Scheme Guideline Update	Completed	<p>That Council:</p> <ol style="list-style-type: none"> Note the increase in cost over the last 14 years to raise a property and remove the current cap on the reimbursement amount; Note the safeguards provided by the Department of Planning, Industry and Environment guidelines to ensure funding is monitored and approved appropriately for those eligible; and Endorse that the Voluntary House Raising Scheme, for the current Stage 4 and any future stages Council may 	Director Operations & Planning	3/11/2021 Executive Officer - Operations & Planning Council resolution is being enacted upon via the current stage of the scheme and will be for future stages.

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					be successful in accessing, be implemented as per the guidelines provided and updated by the Department of Planning, Industry and Environment who administer the program.		
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.6	Service NSW and Council Partnership Agreement	Completed	That delegated authority be given to the General Manager to enter into the Service NSW Council Partnerships Agreement.	Manager Commercial Business	9/11/2021 Manager Commercial Business Agreement has been executed.
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.7	2022 Local Event Day and Public Holiday Applications	Completed	That Council make an application to the Minister for the Public Service and Employee Relations, Aboriginal Affairs, and the Arts, under the Public Holidays Act 2010 (NSW) for the declaration of: <ol style="list-style-type: none"> 1. A part-day local event, from 1:00pm, Wednesday, 27 April 2022 for the Kempsey Show; and 2. A part-day local event, from 12:00pm, Friday, 4 November 2022 for the Kempsey Cup. 	Manager Community Partnerships	10/11/2021 Executive Officer - Corporate and Commercial Application sent to the Minister's office 29 October 2021.
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.8	Council Offices, Libraries & Depot 2021 Christmas - New Year Closedown	Completed	That Council offices be closed from 1pm Friday, 24 December 2021 through to Monday, 3 January 2022 and re-open on Tuesday, 4 January 2022.	Manager Organisational Development & Performance	9/11/2021 Manager Organisational Development & Performance All staff notified.
26/10/2021	Ordinary Council Meeting - 26 October 2021	9.9	Delegation of Authority to the General Manager	Completed	<ol style="list-style-type: none"> 1. That Council resolves to delegate/sub-delegate to the General Manager of Kempsey Shire Council the Functions in accordance with the Instrument of Delegation to General Manager attached to this report as Attachment 1 – Instrument of Delegation to the General Manager. 	Manager Governance & Information Services	9/11/2021 Manager Governance & Information Services Website updated

Meeting Date	Document	Item No.	Item	Status	Action Required	Assignee/s	Action Taken
					2. This matter be brought back to Council for consideration no later than March 2022.		