

# KEMPSEY SHIRE COUNCIL

Civic Centre, 22 Tozer Street, Kempsey 2440  
PO Box 3078, West Kempsey 2440  
Phone 02 6566 3200 Fax 02 6566 3205  
Web: www.kempsey.nsw.gov.au Email: ksc@kempsey.nsw.gov.au



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## APPLICATION FOR SUBDIVISION CERTIFICATE

Issued under the Environmental Planning and Assessment Act 1979 Section 109C(1)(d)

Development Application No: \_\_\_\_\_

Applicant's reference No: \_\_\_\_\_

### APPLICANT

Name \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_

Mobile \_\_\_\_\_

Postcode \_\_\_\_\_

### OWNER

Name(s) \_\_\_\_\_

### CONSENT OF OWNER(s)

Signature \_\_\_\_\_ \*I/we consent to this application  
(Note: Signature of all owners of the land is required)

### SUBJECT LAND

Lot/Port

No: \_\_\_\_\_

Section No: \_\_\_\_\_

DP No: \_\_\_\_\_

Street

No: \_\_\_\_\_

Street Name: \_\_\_\_\_

### DESCRIPTION OF DEVELOPMENT

**Description of subdivision**

**Approved**

*(boundary adjustments, no of lots)*

### DEVELOPMENT CONSENT

Development consent no: \_\_\_\_\_

Complying development  
certificate no: \_\_\_\_\_

Date of determination: \_\_\_\_\_

### CONSTRUCTION CERTIFICATE

Certificate No: \_\_\_\_\_

Date of Issue \_\_\_\_\_

### REQUIRED ATTACHMENTS

See over for checklist, complete the checklist, include any required information and sign the declaration

#### Office Use Only

Date of receipt \_\_\_\_\_

Signature & initials  
of CFC officer \_\_\_\_\_

*(date received to be completed by certifying authority)*

Linen Plan Release **\$276.00 plus \$30 per lot**

Rec. No: \_\_\_\_\_

Date Paid: \_\_\_\_\_

Amount Paid \$ \_\_\_\_\_

Code SF \_\_\_\_\_

## CHECKLIST FOR COMPLETING A SUBDIVISION CERTIFICATE APPLICATION

The following information must accompany an application:\*

Is the following information included			
Yes	No	N/A	Information
			Five (5) copies of plan of subdivision prepared by a registered surveyor
			Completed application for Subdivision Certificate Form
			Any 88B or 88E instruments (if applicable)
			Clearance letter from Telephone provider
			Clearance letter from Energy Provider
			Contributions paid
			Certificate of Compliance from the relevant water supply authority or an application for Certificate Compliance (if applicable)
			Any required bonds paid
			Any construction works, evidence that : <ul style="list-style-type: none"> <li>• Work has been completed, or</li> <li>• Agreement reached with the relevant consent authority regarding payment of the cost of work or as to the time for carrying out the work, or</li> <li>• Security given to the consent authority with respect to the completion of the work.</li> </ul>
			Linen Plan Release (Subdivision Certificate) Fee paid \$276 plus \$30 per lot
			Evidence of compliance with all other required conditions of development consent

### Applicant's Declaration\*

I declare that I have complied with all requirements of the development consent for lodging the application for subdivision certificate and have included and attached all required information. I understand that if any requirements are outstanding it will result in additional processing time.

Signature		Date	
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**\* Please note that if these are not completed the application will not be accepted**

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