

# Liquid Trade Waste Exemption Form - Class A



Issued under Section 68, Part C, of the Local Government Act 1993

Please return this form to Kempsey Shire Council's Customer Service Centre located at 22 Tozer Street, West Kempsey, post to PO Box 3078, West Kempsey 2440, email to [ksc@kempsey.nsw.gov.au](mailto:ksc@kempsey.nsw.gov.au) or fax to (02) 6566 3205. For more information or help filling out this form, please contact Council Customer Services on (02) 6566 3200.

This application form is for businesses that intend to discharge liquid trade waste to the sewerage system (Classification A) and that are approval exempt. Please include all details as requested. It is the responsibility of the owner of the business to complete this form and lodge with Council along with any requested attachments.

## Applicant Information (Please print clearly)

Business Trading Name: \_\_\_\_\_

Site Address: \_\_\_\_\_

Town/Suburb: \_\_\_\_\_ Post Code: \_\_\_\_\_

Property Description Lot: \_\_\_\_\_ Section: \_\_\_\_\_ DP: \_\_\_\_\_

Property Owner's Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Property Owner's Address: \_\_\_\_\_

Applicant's Name (if different to owner): \_\_\_\_\_

Phone: \_\_\_\_\_ Mobile: \_\_\_\_\_ Email: \_\_\_\_\_

Applicant's Address: \_\_\_\_\_

## Applicant's Authority (Please print clearly)

I/We hereby consent to Kempsey Shire Council displaying and copying this application and supporting documentation, including designs, for the purpose of obtaining, when necessary, public comment.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Owner's Consent (Please print clearly)

I/We \_\_\_\_\_ of \_\_\_\_\_ being the owner/s of the land to which this application relates, hereby consent to the making of this application and hereby grant Council the power of entry to carry out inspections in relation to any land or building to which this application relates.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## Liquid Trade Waste Officer's Consent (Please print clearly)

I, \_\_\_\_\_ (Liquid Trade Waste Officer), have inspected this business on \_\_\_\_\_ (date) and found it to be a liquid trade waste discharger. The business activity is identified on the approval exempt list. On inspection I have determined their compliance with pretreatment requirements as per Macleay Water's Liquid Trade Waste Policy. I grant exemption approval.

Signature of Liquid Trade Waste Officer: \_\_\_\_\_ Date: \_\_\_\_\_

## Type of Business (Please tick)

PROCESS	REQUIREMENTS	TICK (✓)
Beautician	Nil.	
Bed and Breakfast (not more than 10 persons inc. proprietor)	Sink strainers in food preparation areas. Housekeeping practices. (See note 4)	
Community hall (minimal hot food)	Sink strainers in food preparation areas. Housekeeping practices. (See note 4)	
Dental surgery (no x-ray)	Amalgam trap and segregation of waste amalgam (to be disposed of with rest of solid waste). If plaster casts made, plaster arrestor required.	
Dental technician (no x-ray)	Plaster arrestor required.	
Doctor's surgery (no x-ray)	If plaster casts made, plaster arrestor required.	
Dog/cat groomer/salon	Floor wastebasket and sink strainer required. (See note 3) No organophosphorus pesticides may be discharged to sewer.	
Florist	Floor wastebasket and sink strainer required. No herbicides/pesticides may be discharged to sewer.	
Fruit and vegetable – retail	Floor wastebasket and sink strainer required. (See note 3)	
Funeral parlour	Floor wastebasket required. Formaldehyde is not to be discharged to the sewer.	
Hairdresser	Floor wastebasket and sink strainer required (if available). (See note 3)	
Jewellery shop - miniplater	Miniplater vessel to contain no more than 1.5 L of precious metal solution.	
Jewellery shop - ultrasonic washing precious stone cutting	Nil. If < 1000 L/d, plaster arrestor required If > 1000 L/d, general purpose pit required	
Nut shop	Floor waste basket and sink strainer required. (See note 3)	
Optical processes	Solids settlement tank/pit required.	
Pet shop – retail	Floor waste basket and sink strainer required. (See note 2)	
Pizza reheating for home delivery	House keeping practices. (See note 4)	
Venetian blind cleaning	Nil.	

**Note 1:** Where “required” is used it means as required by Council.

**Note 2:** If activity is conducted outdoors, the work area is to be roofed and bunded to prevent stormwater ingress into the sewerage system.

**Note 3:** All drainage from sinks and floors in food preparation areas is required to pass through a dry basket arrestor.

**Note 4:** Food preparation activities need to comply with sound house keeping practices including:

- a) Floor must be dry swept before washing
- b) Pre-wiping of all utensils, plates, bowls etc. to the scrape bin before washing up
- c) Use of a food waste disposal unit is not permitted

**There is a yearly inspection that will have a fee associated with it. This inspection is to ensure the business is still operating at a level that does not require an approval and that it is following the requirements for the business type.**

**Note:** The owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier.

#### OFFICE USE ONLY

Liquid Trade Waste Exemption Form/Application date received: \_\_\_\_\_

Site visit conducted: \_\_\_\_\_ Application:  Approved  Refused

Issue of permit/license: \_\_\_\_\_ Permit/license number: \_\_\_\_\_

Commencement of discharge: \_\_\_\_\_ Officer in charge: \_\_\_\_\_

STW Details Sewage Treatment Works: \_\_\_\_\_

Design Capacity (EP): \_\_\_\_\_ Actual Capacity (EP): \_\_\_\_\_

## Substances prohibited from being discharged to the sewerage system

*Pursuant to the Local Government (General) Regulations 2005 any discharge into the sewer (except for domestic waste) needs to be approved. The following substances are prohibited from being discharged into sewers or drains:*

- (a) *Animal matter (including carcasses but not including human waste), wool, hair, grease, dust, ashes, cinders, soil, rubbish, filth, oil, salt, mud, sand, gravel, garbage, offal, vegetable or fruit parings, rags, house refuse, steam or solid matter;*
- (b) *Any flammable or explosive substance;*
- (c) *Waste liquid that contains a percentage of any substance, or waste liquid that is of a temperature, specified by Council as being:*
  - (i) *Likely to endanger public health, public safety or public amenity or the environment, or*
  - (ii) *Damaging to, or liable to form compounds that may damage Council's sewerage system or treatment works, or*
  - (iii) *Likely to injure employees engaged in the operation or maintenance of Council's sewerage system or treatment works or the health of those employees;*
- (d) *Except in the case of a public drain or a Council gutter - roof, rain, surface, flood, and seepage or subsoil water.*

In addition to those mentioned above, the following substances are not permitted to be discharged into the sewerage system:

- Organochlorine weedicides, fungicides, pesticides, herbicides and substances of similar nature and/or wastes arising from the preparation of these substances;
- Organophosphate pesticides and/or wastes arising from the preparation of these substances;
- Any substances liable to produce noxious or poisonous vapours in the sewerage system;
- Organic solvents and mineral oils;
- Discharges from 'Bulk Fuel Depots';
- Natural or synthetic resins, plastic monomers, synthetic adhesives and rubber plastic emulsions;
- Chromate from cooling towers; and
- Waste liquids that contain pollutants at concentrations, which inhibit the sewage treatment processes – Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste) (ARMCANZ/ANZECC, 1994).