

Liquid Trade Waste Application Form - Class A

Issued under Section 68, Part C, of the Local Government Act 1993

Please return this form to Kempsey Shire Council's Customer Service Centre located at 22 Tozer Street, West Kempsey, post to PO Box 3078, West Kempsey 2440, email to ksc@kempsey.nsw.gov.au or fax to (02) 6566 3205. For more information or help filling out this form, please contact Council Customer Services on (02) 6566 3200.

This application form is for businesses that intend to discharge liquid trade waste to the sewerage system (Classification A). Please include all details as requested, and ensure you read the section on substances that must not be discharged to the sewerage system. When completed, please lodge this form with Council, along with any attachments.

Applicant Information (Please print clearly)

Business Trading Name: _____

Site Address No: _____ Street: _____

Town/Suburb: _____ Post Code: _____

Property Description Lot: _____ Section: _____ DP: _____

Property Owner's Address: _____

Applicant's Name (if different to owner): _____

Phone: _____ Mobile: _____ Email: _____

Occupier's Name (if different to owner): _____

Phone: _____ Mobile: _____ Email: _____

Type of Business: Commercial retail food preparation activities - Please fill out Form (A1)
 Other commercial activities - Please fill out as appropriate Forms (A2-A4)

Applicant's Authority

I/We hereby consent to Kempsey Shire Council displaying and copying this application and supporting documentation, including designs, for the purpose of obtaining, when necessary, public comment.

Applicant's Signature: _____ Date: _____

Owner's Consent

Being the owner/s of the land to which this application relates, I hereby consent to the making of this application and hereby grant Council the power of entry to carry out inspections in relation to any land or building to which this application relates.

Applicant's Signature: _____ Date: _____

Note: Owner's authorisation to making the application is mandatory as per Section 68, Local Government Act 1993. All owners must sign - if owned by a company the consent must be under Company Seal.

Liquid Trade Waste Information (Please print clearly)

Maximum rate of discharge to sewer: _____ kL/h or L/s

Maximum daily discharge to sewer: _____ kL

Any water supply meter being installed? _____

Existing/proposed equipment (grease arrestor, basket arrestor, cooling pit etc.)

Type: _____

Size/flow rate: _____

Proposed cleaning schedule of pre-treatment equipment and names of contractors used:

Location of sampling point: _____

Plans and Documentation

Application to be accompanied by 2 copies of plans showing:

- Details and location of all processes, tanks, pits and apparatus associated with the generation of commercial waste;
- Details, location, capacity/dimensions, material of construction and lining of the proposed pre-treatment facilities;
- Details of pipes and floor drainage conveying the effluent; and
- Stormwater drainage plan

Please attached any relevant supporting documentation e.g.:

- Environmental Impact Statement
- Consultant's Report
- DEC considerations/restrictions

Note: The owner of the property will be billed for water supply, sewerage and liquid trade waste services provided and it is the owner's responsibility to pay such fees and charges within the period specified. The owner may arrange to recover such fees and charges through the lease arrangement between the owner and the occupier.

OFFICE USE ONLY

Liquid Trade Waste Exemption Form/Application date received: _____

Site visit conducted: _____ Application: Approved Refused

Issue of permit/license: _____ Permit/license number: _____

Commencement of discharge: _____ Officer in charge: _____

STW Details Sewage Treatment Works: _____

Design Capacity (EP): _____ Actual Capacity (EP): _____

Substances prohibited from being discharged to the sewerage system

Pursuant to the Local Government (General) Regulations 2005 any discharge into the sewer (except for domestic waste) needs to be approved. The following substances are prohibited from being discharged into sewers or drains:

- (a) Animal matter (including carcasses but not including human waste), wool, hair, grease, dust, ashes, cinders, soil, rubbish, filth, oil, salt, mud, sand, gravel, garbage, offal, vegetable or fruit parings, rags, house refuse, steam or solid matter;*
- (b) Any flammable or explosive substance;*
- (c) Waste liquid that contains a percentage of any substance, or waste liquid that is of a temperature, specified by Council as being:
 - (i) Likely to endanger public health, public safety or public amenity or the environment, or*
 - (ii) Damaging to, or liable to form compounds that may damage Council's sewerage system or treatment works, or*
 - (iii) Likely to injure employees engaged in the operation or maintenance of Council's sewerage system or treatment works or the health of those employees;**
- (d) Except in the case of a public drain or a Council gutter – roof, rain, surface, flood, and seepage or subsoil water.*

In addition to those mentioned above, the following substances are not permitted to be discharged into the sewerage system:

- Organochlorine weedicides, fungicides, pesticides, herbicides and substances of similar nature and/or wastes arising from the preparation of these substances;
- Organophosphate pesticides and/or wastes arising from the preparation of these substances;
- Any substances liable to produce noxious or poisonous vapours in the sewerage system;
- Organic solvents and mineral oils;
- Discharges from 'Bulk Fuel Depots';
- Natural or synthetic resins, plastic monomers, synthetic adhesives and rubber plastic emulsions;
- Chromate from cooling towers; and
- Waste liquids that contain pollutants at concentrations, which inhibit the sewage treatment processes – Guidelines for Sewerage Systems: Acceptance of Trade Waste (Industrial Waste) (ARMCANZ/ANZECC, 1994).

Attachment A1 - Stand-alone commercial retail food preparation business

Please fill out this attachment sheet if your business is involved in commercial food preparation activities that discharge liquid trade waste to the sewerage system. In the table below, tick the 'Name of Process' that best describes what your business does, and write the number of seats or beds your business has (if any).

In addition, please indicate if your premises contain the following:

Potato peeling appliances Quantity: _____ Dishwashers Quantity: _____

TICK (✓)	NAME OF PROCESS	NO. SEATS OR BEDS	TICK (✓)	NAME OF PROCESS	NO. SEATS OR BEDS
	Bakery (only hot bread cooked on premises)	NIL		Function centre	
	Bakery (pies, sausage rolls, cakes etc. cooked on premises)			Garbage bin cleaning (within commercial premises, i.e. hotel/restaurant)	NIL
	Bakery (imported pies, sausage rolls etc.)			Hostel	
	Bakery (eat in with coffee etc.)			Hotel bistro	
	Bistro (no hot food cooked, sandwiches and coffee only)			Hotel restaurant	
	Bistro (hot food cooked and served)			Hotel snack bar	
	Boarding house/hostel kitchen			Hot bread shop	NIL
	Butcher (retail)	NIL		Ice cream parlour	
	Café			Ice cream parlour (with hot food take-away)	
	Cafeteria			Juice bar	
	Canteen			Loading dock (fruit/vegetable)	NIL
	Caterer			Mixed business (minimal hot food)	
	Club			Motel kitchen/restaurant	
	Coffee shop/sandwich shop (no hot food)			Nightclub	
	Coffee shop (hot food cooked and served)			Nursing home kitchen	
	Commercial kitchen/caterer			Patisserie (croissants, muffins etc.)	
	Community hall kitchen (tea and coffee only)			Pie shop (with or without pastry)	
	Community hall kitchen (hot food cooked and served)			Pizza (home delivery/take-away)	NIL
	Chicken (BBQ/charcoal)			Pizza cooking/reheating (no preparation or washing up on site, pizza heated in retail container and sold for consumption off site)	
	Chicken (retail fresh outlet with cutting/preparation of meat)			Pizzeria	
	Day care centre	NIL		Pizza restaurant	
	Delicatessen (no meat cooked or hot food prepared or served)			Restaurant	
	Delicatessen (hot food prepared and served)			Salad bar (no cooking)	
	Doughnut shop			Salad bar (with cooking)	
	Fish shop (fresh retail, no cooking on site)	NIL		Sandwich bar/coffee lounge (no cooking)	
	Fish shop (cooking on site)			Sandwich bar/coffee lounge (with cooking)	
	Food caravan	NIL		Sea foods (no hot food cooking)	
	Fruit and vegetable market (retail)	NIL		Sea foods (hot food cooking)	
				Supermarket (with butcher)	NIL
				Take-away (with fish and chips, BBQ chicken, hamburgers etc.)	
				Take-away (no hot food)	

Attachment A2 - Mechanical Repairers

Please fill out this attachment sheet if your business is involved in mechanical repair processes (and other services related to motorised equipment processes) that discharge liquid trade waste to the sewerage system. In the lists below, tick the 'business type' or 'processes' that best describe what your business does. Note that there is an additional list at the end for 'associated processes,' e.g. take-away food at a service station.

When finished, please attach this sheet to the application form.

TICK (✓)	BUSINESS TYPE	TICK (✓)	BUSINESS TYPE
	Airport Terminal		Garbage truck washing
	Bus/coach depot		Lawnmower repairer
	Car detailer		Motorbike mechanical repairer
	Car/truck dealership service centre		Motor boat mechanical repairer
	Car importation premises (de-waxing only)		Motor Wrecker
	Construction equipment maintenance (i.e. earthmoving equipment and/or cranes)		Service station
	Equipment hire premises (e.g. Kennards)		Specialist services
	Factory premises		Stand-alone mechanical workshop
	Fleet vehicle operations		Train washing facility
	Forklift maintenance		Transport depot
			Other:

The below processes in *italics* have automatic assumed concurrence (Concurrence Classification A)

Mechanical Workshop:

- Parts washing with water
- Floor washing
- Draining and flushing of radiator coolant (not permitted for discharge)
- Parts washing with solvents (not permitted for discharge)
- Radiator repairs
- Automobile dismantling (i.e. motor wrecker)
- Cleaning of engine blocks and engine heads in chemical baths
- Engine/gearbox reconditioned (sent off site)
- Engine/gearbox reconditioned (carried out on site)

Repairing car bodies:

- Panel beating
- Wet rubbing
- Spray painting

Washing and detailing:

- Tunnel type (external body only)
- Wand type (external body only)
- Washing by hand (external body only)
- Degreasing of engine and washing
- Internal washing of meat vans or truck under bodies
- External truck washing
- Internal washing of tankers
- Forecourt washing (service station)
- Open area washing (considered only under special circumstances. Applicant must supply reasons why roofing is not possible, and must include the details of first flush system).

Associated Activities/Businesses

Some premises have associated processes generating liquid trade waste.

In addition to the above, does your premises have any of the following processes:

- Restaurant Number of seats: _____
- Take-away food bar Number of seats: _____
- Service station forecourt food caravan(s)
- Boiler blowdown (steam supply for internal washing of tankers)
- Chemical toilet disposal (for intercity coaches/buses)
- Other trade wastewater process Please specify: _____

Attachment A3 - Laboratory

Please fill out this attachment sheet if your business has a laboratory that discharges liquid trade waste to the sewerage system. In the list below, tick the 'business type' that best describes your business. When finished, attach this sheet to the application form.

When finished, please attach this sheet to the application form.

The below processes in *italics* have automatic assumed concurrence (Concurrence Classification A)

TICK (✓)	BUSINESS TYPE
	Agricultural research centre laboratory
	Agricultural research (herbicides) laboratory
	<i>Analytical laboratory</i>
	Animal health (parasitology) laboratory
	<i>Autopsy laboratory</i>
	Chemical (pesticides) laboratory
	Clinical laboratory
	Dental laboratory
	Film (movies) laboratory
	Hospital laboratory
	Nuclear medicine laboratory
	<i>Pathology laboratory</i>
	Pharmaceutical laboratory
	Photographic laboratory
	Police crime scene unit laboratory
	Business that uses radioisotope
	<i>School domestic (home) science laboratory</i>
	School science laboratory
	Soil testing laboratory
	Tertiary institution laboratory (please specify)
	Veterinary research laboratory
	Workplace laboratory
	X-ray laboratory (radiology)
	Other: